

**CITY OF BREMERTON**  
**REQUEST FOR PROPOSAL**  
**GASOLINE & DIESEL FUELS & DISPENSING FACILITY SERVICES**

The City of Bremerton requests proposals for contracting of Gasoline & Diesel Fuels & Dispensing Facility Services for the Fleet Management Division.

**INTRODUCTION**

The City of Bremerton wishes to initiate a contract for fuels services. To illustrate the consumption of fuels within the City, the City consumed 171,578 gallons of fuel in 2019 and 160,603 (estimated) gallons of fuel in 2020.

**TIME SCHEDULE**

The City will use the following approximate timetable, which should result in a contract with a vendor by February 29, 2021 or earlier.

Issue RFP: October 9, 2020

**Deadline for Submittal of Proposals: 3:00 pm – October 30, 2020**

Notify Vendor Chosen: Week of November 16th, 2020

Contract Approved by Council: January 31st, 2021

Begin Contract: As soon as possible after Council approval.

**INSTRUCTIONS TO PROPOSERS**

1. Send all proposals via email in a zipped folder to:  
Contracts Administrator, Melinda Monroe Melinda.monroe@ci.bremerton.wa.us  
And please carbon copy the Project Manager, Charles Ernst:  
Charles.ernst@ci.bremerton.wa.us

Or send via mail to:

Attn: Contracts Administrator

City of Bremerton

345 6th Street, STE 100

Bremerton, WA 98337

All proposal emails must be in a zipped folder titled: "RFP-GASOLINE & DIESEL FUELS & DISPENSING FACILITY SERVICES." Or mailed to the above address in a sealed envelope and clearly marked on the outside: "RFP-GASOLINE & DIESEL FUELS & DISPENSING FACILITY SERVICES."

2. All proposals must be received by October 30, 2020 at 3 pm. No faxed or telephone proposals will be accepted.
3. Proposals shall clearly set forth fees and fee structure charged for all fuels and fuel services as described in scope of work. Any costs charged to the City must be identified.
4. Proposals should be prepared simply in Adobe Acrobat Reader format, be no more than 15 pages in length providing a straightforward, concise description of capabilities to satisfy the requirements of the request. Emphasis should be on completeness and clarity of

content. Responses that do not include all of the following items will be marked as non-responsive:

- a. Exhibit B: Price Schedule
  - b. Reporting and Invoicing Compliance Certification
  - c. Service and Access Compliance Certification
  - d. Sample of system reporting
  - e. Sample of monthly invoicing
  - f. RFP Transmittal Form
5. The City will notify the selected party by approximately November 16th, 2020.
  6. Proposal scoring will be as follows:
    - a. A maximum of 10 points can be scored for each line item in Exhibit A
    - b. Bolded items in Exhibit A are required response line items

#### **TERMS AND CONDITIONS**

1. The City reserves the right to reject any and all proposals, to waive minor irregularities in any proposal, and to negotiate further terms.
2. The City reserves the right to request clarification of information submitted, and request additional information from any proposer.
3. The City reserves the right to award the contract to the next most qualified contractor, if the successful proposer does not execute a contract within 30 days after the award of the proposal.
4. Any proposal may be withdrawn up until the date and time set above for closing of the proposals.
5. The City shall not be responsible for any costs incurred by the firm in preparing, submitting or presenting its response to the RFP.
6. **The City reserves the right to cancel this solicitation** The City of Bremerton reserves the right to cancel or reissue all or part of this solicitation at any time, as allowed by law, without obligation or liability. The RFP Documents are not intended to constitute, or be interpreted as, a call for tenders, and the submission of a Proposal is not intended to create any contractual or other legal obligations or duties whatsoever owed to any qualified Vendor by the City, including any obligation or duty to accept or reject a Proposal, to enter into negotiations or decline to enter into or continue negotiations, or to award or not award a Contract. Without restricting the generality of the foregoing, no contractual relations shall exist between the City and any qualified Vendor until the execution of a Contract with that qualified Vendor.

**SCOPE OF SERVICES AND COMPENSATION**

1. Scope of Services  
See Exhibit A Technical Specifications  
See Exhibit B Pricing schedule

**LEGAL REQUIREMENTS**

1. The Vendor, at no expense to the City, shall comply with all applicable laws of the United States and the State of Washington; the Charter and ordinances of the City of Bremerton; and the rules, regulations, orders and directives of their administrative agencies and the officers thereof.
2. **Pre-bid conference:** Prospective bidders are strongly encouraged to attend the pre-bid conference conducted by the City. The objective of the pre-bid conference is to acquaint bidders with the work and requirements of the City. The pre-bid conference will begin at **10 AM, October 14th, 2020**, via zoom meeting. **Submit a request for invitation via email to: [Melinda.monroe@ci.bremerton.wa.us](mailto:Melinda.monroe@ci.bremerton.wa.us)**
3. **Project Communication:** All communications related to the project shall be directed to the City prior to opening of Bids:
4. Communication by phone/fax/email:  
Charles Ernst  
Telephone: (360)473-5621  
Fax: (360)473 - 5360  
E-mail: [Charles.Ernst@ci.bremerton.wa.us](mailto:Charles.Ernst@ci.bremerton.wa.us)
- Communication by mail:  
ATTN: Charles Ernst  
Department of Public Works and Utilities  
100 Oyster Bay Dr.  
Bremerton, WA 98310
5. **Additional Information:** As COVID-19 continues to impact Washington State, the City of Bremerton and its contractors will need to continue to take the steps mandated by law to slow the spread of the disease and protect the public. As of the date of these bid documents, Washington State has restrictions, including mandates regarding social distancing and worker protection, that may have an impact on the execution of this project. The contractor/bidder understands and acknowledges, by submitting their bid, that their bid includes project impacts caused by the COVID-19 restrictions current at the time of bid submittal, and that no adjustments to the contract price will be allowed because of those restrictions. Bidders are solely responsible for educating themselves regarding all such applicable requirements and for taking current state and federal restrictions into account when preparing their bids. Kitsap County is currently in Phase 2 of the Governor's four-phased approach to reopening Washington State as decreed in Proclamation 20.25. A copy of the Phase 2 Construction COVID-19 Job Site Requirements issued by the Governor's Office has been included as Appendix D of the bid documents for reference but is not an exhaustive list of requirements. Bidders are encouraged to visit [www.coronavirus.wa.gov](http://www.coronavirus.wa.gov) and [www.cdc.gov](http://www.cdc.gov) for the most current information.
6. **City's Rights Reserved:** The City of Bremerton reserves the right to reject any and all bids on any or all schedules or alternates or to waive any informalities in the bidding and

- shall determine which bid or bidders is the most satisfactory and responsible bidder and shall be the sole judge thereof.
7. No plea of mistake in the bid shall be available to the bidder for the recovery of his/her deposit or as a defense to any action based upon the neglect or refusal to execute a contract.
  8. The City of Bremerton is an Equal Opportunity Employer and hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.
  9. **Equal Employment Opportunity Statement:** It is the policy of the City of Bremerton to offer equal employment opportunity to all individuals. The City of Bremerton will administer all actions with respect to employment practices in compliance with federal, state and local laws, and will not discriminate in any employment practice on the basis of age (40+), sex, race, creed, color, national origin, sexual orientation/gender identity, marital status, military status, or the presence of any physical, mental or sensory disability.
  10. **ADA Statement:** The City of Bremerton does not discriminate on the basis of disability in programs and activities, which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, and ADA Amendments Act. This policy extends to both employment and admission to participation in the programs, services and activities of the City of Bremerton. Reasonable accommodation for employees or applicants for employment will be provided.
  11. **Public Disclosure:** All Proposals, including attachments and any documentation, submitted to and accepted by the City in response to this RFP become the property of the City and are subject to the disclosure provisions of the Washington Public Records Act. Submittals shall become property of the City and considered public documents under applicable Washington State laws. All documentation provided to the City may be subject to disclosure in accordance with Washington State public disclosure laws.
  12. **Contractor Responsibility.** It is the Contractor responsibility to examine all specifications and conditions thoroughly, and comply fully with specifications and all attached terms and conditions. Contractors must comply with all Federal, State, and City laws, ordinances and rules, and meet any and all registration requirements where required for Contractors as set forth in the Washington Revised Statutes.
  13. **Incorporation of RFP and Proposal in Contract.** This RFP and the Contractor's response, including all promises, warranties, commitments, and representations made in the successful proposal (as accepted by the City of Bremerton), shall be binding and incorporated by reference in the City's contract with the Contractor.

**LICENSES AND PERMITS**

1. The Vendor shall acquire or possess a current City of Bremerton Business License and any other license or permits which may be required to fulfill the obligations of the contracting arising from this Request for Proposal. B & O taxes shall be paid when due and Vendor will agree to assign any payments due to the City Clerk for payment of such taxes which have been declared delinquent.

**INDEMNIFICATION AND INSURANCE REQUIREMENTS**

The following indemnification and insurance will be required to establish a contract:

1. The Vendor will release and shall defend, indemnify and hold the City and its employees and agents harmless from all losses, liabilities, claims, including claims arising under federal state or local environmental laws, costs including attorneys fees, actions or damages of any sort whatsoever arising out of activities performed by or on the behalf of Vendor in the performance of the services contemplated by this Contract. In furtherance of these obligations and only with respect to the City, its employees and agents, the Vendor waives any immunity it may have or limitation on the amount or type of damages imposed under any industrial insurance worker's compensation, disability, employee benefit or similar laws. The Vendor will acknowledge that the foregoing waiver of immunity was mutually negotiated and agrees that the indemnification provided for in this section shall survive any termination or expiration of this Contract.
2. The Vendor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, employees or sub-vendors. The cost of such insurance shall be paid by the Vendor. Insurance shall meet or exceed the following:

**A. Minimum Scope of Insurance**

- i. Commercial General Liability coverage
- ii. Automobile Liability Coverage
- iii. Workers' Compensation coverage as required by the Industrial Insurance Laws of the State of Washington

**B. Minimum Levels of Insurance**

- i. Comprehensive or Commercial General Liability: \$1,000,000 per occurrence/ \$2,000,000 aggregate combined single limit for bodily injury, personal injury and property damage. Coverage shall include but not be limited to: blanket contractual; products/completed operations/broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability.
- ii. Automobile Liability Coverage: limits of no less than \$1,000,000 combined single limit per accident for bodily injury and property damage.
- iii. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

**C. Other Provisions**

Wherever possible, the policies are to contain, or be endorsed to contain, General or Commercial Liability and Automobile Liability Coverage. The City, its officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of the Vendor; products and completed operations of the Vendor; premises owned, leased or used by the Vendor; or automobiles owned, leased, hired or borrowed by the Vendor. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officials, employees or volunteers and shall be primary and non-contributory as respects the City.

**PROTEST PROCEDURES****I. General Procedures.**

The City of Bremerton follows Bid Protest procedures as outlined in RCW 39.04.105.

- A. Protesting bidder submits notice in writing of its protest no later than two full business days following bid opening. Intermediate Saturdays, Sundays, and legal holidays are not counted.
- B. Only proposers who submitted a response can protest
- C. Protests are limited to bid opening evaluation and bid responses
- D. Protests regarding acceptance and opening of proposals must be within 24 hours of opening.
- E. Protests regarding evaluation of proposals may be made following award.

**II. City of Bremerton Procedures.**

These protest procedures are included in this Solicitation (RFP) to provide a prompt, fair and equitable administrative remedy to all proposers regarding alleged substantive errors or omissions in the RFP or regarding any decision by the City to award the contract, to declare a submission non-responsive, or to find a proposer not responsible.

Any proposer or prospective proposer showing a substantial economic interest in the contract to be awarded under this RFP may protest to the City only in accordance with the procedures set forth below.

**A. Timing and Submission of Protests**

Protests must be filed with the City at 345 6th Street, STE 100, Bremerton, WA 98337, Attention: Contracts Administrator Finance Office within two (2) business days after Bid opening if no bidder requested copies of the bids received or within two (2) business days following the City's distribution of the bids after a request for copies. The transmittal envelope must clearly identify the RFP number on its face and be labeled as a "Protest." No protest will be considered by the City if all submissions are rejected.

**B. Contents of Protest**

To be considered, a Protest shall be in writing and shall include: (1) the name, street address, fax number and email address of the aggrieved party; (2) the RFP title and number under which the

Protest is submitted; (3) the economic interest of the aggrieved party in the contract to be awarded under the RFP; (4) a detailed description of the specific grounds for the Protest and any supplemental legal and/or factual documentation; and (5) the specific ruling or relief requested. In the event the protesting party asserts the responsibility of any other Proposer as a ground for Protest, it must address in detail the specific criteria identified in the particular RFP.

C. Computation of Time In computing any period of time prescribed by this procedure, the day of the act or event from which the designated period of time begins to run shall not be included. The last day of the period shall be included. Intermediate Saturdays, Sundays, and legal holidays shall not be counted. Any document received after the close of regular business hours (8:00 a.m. to 5:00 p.m.) shall be deemed received the following business day.

D. Acknowledgement

By offering a submittal in response to this RFP, the Proposer acknowledges that it has reviewed and acquainted itself with the protest procedures herein and agrees to be bound by such procedures as a condition of offering a submittal.

E. Protest regarding evaluation process must not be submitted prior to award of the RFP.

## **PURCHASING COOPERATIVES**

The City of Bremerton is asking all responding vendors to indicate their willingness to extend the terms of resulting contracts, inclusive of price, to other interested entities that have executed purchasing cooperative agreements with the City of Bremerton. While this clause in no way commits any entity with such agreement, such qualifying entity to purchase from The City of Bremerton's awarded contractor, nor does it guarantee any additional orders will result, it does allow qualified entities, at their discretion, to make use of The City of Bremerton's competitive process (provided said process satisfies their own procurement guidelines) and purchase directly from the awarded contractor. All purchases made by other qualified purchasing cooperative agreement holders shall be understood to be transactions between that entity and the awarded vendor; the City of Bremerton shall not be responsible for any such purchases.

## **PRICE SCHEDULE**

It is the Contractor responsibility to examine all specifications and conditions to respond per the instructions in the Price Schedule (Exhibit B) and must be accompanied by notarized certification of compliance with Exhibit A.

## EXHIBIT A

### TECHNICAL SPECIFICATIONS FOR GASOLINE AND DIESEL FUELS & DISPENSING FACILITY SERVICES

The City of Bremerton operates a fleet of approximately 300 vehicles using the following fuels:

Diesel	100
Unleaded Gasoline	250

Experienced annual consumption in gallons:

Diesel	60,000
Unleaded Gasoline	101,000

Consumption figures are rounded but are within 10% of **2019 actuals**. These numbers are given for estimating purposes only. They do not represent guaranteed or implied quantities or order for fuels. The “mix” of use is presented for estimating purposes only.

Octane ratings are/shall be those commonly accepted as the industry standard prescribed by the vehicle manufacturers.

#### **A. PRICING AND BASIS OF BID AWARD**

The contract will be awarded for a three (3) year term beginning March 1, 2021. Thereafter, the City retains the option to extend the contract annually for up to three (3) additional one (1) year terms.

Bids will be received, and a contract awarded on an All or None basis. The contract will not be split between two or more Vendors.

Bidder must bid and provide all fuel products listed.

Products provided shall be priced at the average range of Oil Price Information Service (OPIS) Weekly Pad Report. Bidders will specify a firm, fixed margin above the average range price listed for Seattle/Tacoma, as reported in the publication. These margins will be used for bid evaluation. The weekly per gallon price will be determined by adding the “margin price” (for each type of fuel) to the average listed OPIS PAD 4/5 Report for Seattle/Tacoma, published weekly, except for the last week in June and December.

Bids will be evaluated using the margin bid applied to experienced annual usage for all product combined. The lowest average overall margin, based on experience annual

## EXHIBIT A

usage, will be used to determine award after considering City administrative expenses associated with each bidder's service proposal.

Margins shall be fixed for the term of this agreement including any contract extension periods.

Vendor will be responsible for all set-up and materials costs for initializing the system for City use, including required vehicle cards and driver PIN numbers

### **B. FUELING FACILITIES**

Shall supply all City card-holders with the following fuel types on demand:

Diesel	100
Unleaded	250

Biodiesel, if available, shall have a maximum blend of 20%.

The dispensing facility for all commodities included herein shall be within five (5) minute drive, unhindered by traffic, of the City of Bremerton Equipment Services Maintenance facility located at 100 Oyster Bay Ave. N. Bremerton.

### **C. CARD LOCK SYSTEM**

The following specifications pertain to the "Card Lock" system and represent the minimum standards acceptable to the City.

1. For security reasons it is desirable to utilize a one (1) card system with the following specifications.
  - i. Each listed vehicle will have its own assigned fuel card that corresponds with the vehicle numbering system used by the City of Bremerton.
  - ii. Each listed operator will be issued a unique Personal Identification Number (PIN) to be issued by the Vendor in a four (4) digit numerical format.
2. Equipment Services will advise the Vendor when new or replacement cards/PIN numbers are required.
3. Vehicle cards and/or PIN numbers will be provided within seven (7) calendar days following the request from Equipment Services Division.
4. Vendor should provide online card management and account access
5. Pricing must include setup/installation and new cards and break out annual reoccurring costs, one-time set-up, and warranty fees. Systems should be a cloud-based server housed in the continuous United States and include guarantee that data transmission shall not be released without proper public notification requirements. Vendor shall allow the City to determine the length of data storage. Card issuance shall be within 30 days of contract award and will

## EXHIBIT A

be no cost. If internet connectivity is disrupted, back-up service shall be made available maintaining continuous connectivity.

6. Card reads at each deliver site shall be supplied by the following:

Fire station 1: 2 tanks with one card reader- 1 diesel and 1 unleaded

Fire station 2: 1 tank and one card reader- diesel

Fire station 3: 1 tank and one card reader- diesel

### D. REPORTING

The following specifications pertain to the "Reporting" system and represent the minimum standards acceptable to the City.

All reports will be submitted to the Equipment Services Division. The reporting system shall have the capability to produce reports requested by the City in a variety of formats, including but not limited to:

By vehicle: Vehicle numbering must match the City's vehicle numbering system utilizing 4 to 6 digits (example 1425 or 111425).

By operator/driver

By date and time of purchase

By location of purchase

By type and quantity of fuel

Monthly reports and statements shall be in electronic format which can easily be inputted into the City of Bremerton's asset management system.

The City of Bremerton will accept and pay invoices monthly. The City does not pay from statements. Vendor shall submit monthly billing in a format that includes:

Billing period dates

Invoice number

Date and time of purchase

Vehicle number

Driver name

Odometer reading

## EXHIBIT A

Product

Gallons delivered by grade

Price per gallon by grade

Plus margin per gallon

Appropriate tax

Extended price

All fueling receipts shall be posted in dated order for each vehicle and include all information shown in 3 above.

### E. **SERVICE AND ACCESS** - required response items and are part of the scoring

The following specification pertains to hours and conditions of service and access and are predicated on the City's need to respond to the emergency needs of its citizens regardless of hour, day, weather conditions and other acts of nature.

Access of fueling services shall be twenty-four (24) hours per day, seven (7) days per week including holidays.

A twenty-four (24) hour emergency telephone number will be posted and clearly visible on the pumps or at another appropriate on-site location with instructions as to how to contact the Vendor to report emergencies or service failure. Vendor will provide twenty-four (24) hour repair service coverage. Service response will be no longer than two (2) hours from the time the call is placed.

Vendor agrees to provide the City with an uninterrupted source of fuels in the event of emergencies caused wholly or in part by embargoes, civil unrest, national emergency, acts of nature or re-implementation of allocations.

The Vendor shall provide and demonstrate emergency power generation in accordance with all federal, state and local laws and provide uninterrupted service, to ensure the continued operation of pumps and accounting systems in the event of a natural or catastrophic event that disrupts normal operation of the fueling facility. The availability of this generator shall be at minimum within the first year of this contract.

The Generator should have automatic start capabilities that are not dependent upon approvals.

- a. In event of catastrophic damage to the fueling station, vendor will provide portable on-site fuel delivery within 12-24 of time of request.
- b. Requests for non-scheduled delivery to on-site tanks should be responded to within 12-24 hours of time of request.

Requests for various on-site delivery will be made within 12-24 hours of time of request.

## EXHIBIT A

Allocations and availability of fuels shall not be less than one hundred percent (100%) of fuels purchased during the past full year with delivery available on a monthly average basis.

Preference may be given to firms offering card lock services throughout Western Washington. Availability of interstate services is desirable.

### F. BULK FUEL DELIVERY

The City of Bremerton owns and maintains four (4) above ground bulk fuel tanks located at each of the Fire Stations within the city. This fuel delivery shall be made part of this bid and the bid will show price of each fuel by gallon to include the standard margin and the delivery cost (per gallon). Delivery locations are included below:

- a. Station 1- 911 Park Ave.
  1. Bremerton, WA
  
- b. Station 2- 5005 Kitsap Way
  1. Bremerton, WA
  
- c. Station 3- 3031 Olympus
  1. Bremerton, WA

### G. BULK LUBRICANT DELIVERY

Vendor shall supply bulk lubricants at a minimum discount of 20% Margin off list price. This bulk lubricant delivery shall be made part of this bid and the bid will show the price of each lubricant by gallon and the delivery cost (per gallon).

Delivery location shall be at the City of Bremerton Equipment Service Division at:

City of Bremerton  
Public Works & Utilities  
104 Oyster Bay Ave. N.  
Bremerton, WA 98312

EXHIBIT B - PRICE SCHEDULE

Item No.	Description	PIN/Vehicle Assignment Method Described	Reporting compliance with Section B of Exh. A and sample attached	Margin above Average range price listed for Seattle/Tacoma	Soonest arrival time for will call or emergency response delivery (i.e. 2 hours)	Weekly Price per Gallon	Annual Price
1	Card Lock System						
2	Diesel						
3	Biodiesel						
4	Unleaded						
5	System Setup						
6	Bulk Fuel and Lubricant Delivery						
7	Emergency Fuel and Lubricant Delivery and Service						

Certification of Compliance with Reporting and Invoicing Specifications

I, \_\_\_\_\_, the, \_\_\_\_\_, certify that our capabilities include reporting and invoicing systems that can produce the outcomes as described in Exhibit A of the City of Bremerton Solicitation for Fuel dated October \_\_\_ 2020.

Signed:

\_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**WASHINGTON NOTARY ACKNOWLEDGMENT**

State of Washington

County of \_\_\_\_\_

I certify that I know or have satisfactory evidence that \_\_\_\_\_ (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument and acknowledged it to be (his/her) free and voluntary act for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

(Seal or Stamp)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

My Appointment Expires: \_\_\_\_\_

Certification of Compliance with Service and Access Specifications

I, \_\_\_\_\_, the, \_\_\_\_\_, certify that our capabilities include Service and Access capabilities that can produce the outcomes as described in Exhibit A section C of the City of Bremerton Solicitation for Fuel dated October \_\_\_ 2020.

Signed:

\_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**WASHINGTON NOTARY ACKNOWLEDGMENT**

State of Washington

County of \_\_\_\_\_

I certify that I know or have satisfactory evidence that \_\_\_\_\_ (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument and acknowledged it to be (his/her) free and voluntary act for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

(Seal or Stamp)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

My Appointment Expires: \_\_\_\_\_

RFP TRANSMITTAL FORM - RFP-GASOLINE & DIESEL FUELS & DISPENSING FACILITY SERVICES

This form must be completed and returned with your proposal

Submit RFP to:	CITY OF BREMERTON FINANCE DEPARTMENT 345 6TH STREET, STE 100 BREMERTON, WA 98337 Bid Due Date: October 30, 2020 Bid Due Time: 3:00 pm
Location of Public Bid Opening:	Via Zoom Link sent via email request to Melinda.monroe@ci.bremerton.wa.us, October 14th, 2020 10AM
Disclaimer:	Questions: All RFP Questions and Responses should be submitted to via zipped email to Melinda Monroe at: <a href="mailto:Melinda.monroe@ci.bremerton.wa.us">Melinda.monroe@ci.bremerton.wa.us</a> or via mail at: Attn: Melinda Monroe, Finance Department, City of Bremerton, 345 6 <sup>th</sup> Street, STE 100, Bremerton, WA 98337
Proposer Name:	Federal Identification Number:
Mailing Address:	City, State, Zip:
Contact Name/Phone: Name: Phone:	State of WA UBI:
Authorized Signature: Name: Title: Date: Signature	Incorporated in the State of: