

# City of Bremerton

## SMP Periodic Review Public Participation Plan

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### Introduction

The City of Bremerton is undertaking a periodic review of its Shoreline Master Program (SMP), as required by the Washington State Shoreline Management Act, RCW 90.58.080(4). The SMA requires each SMP be reviewed and revised, if needed on an eight-year schedule established by the Legislature. The review ensures the SMP stays current with changes in laws and rules, remains consistent with other City plans and regulations, and is responsive to changed circumstances, new information and improved data.

A Public Participation Plan is required to describe how the City of Bremerton will encourage early and continuous public participation throughout the process of reviewing the SMP.

This Public Participation Plan describes the steps that the City will take to provide opportunities for public engagement and public comment, as well as contact information and web addresses. This plan is in addition to any other minimum requirements for public participation required by Bremerton Municipal Code.

The City of Bremerton will develop documents outside of comment periods to keep the community updated on the project's status. These informational documents will be available online. Comment period notices and other site announcements may be posted online on The City of Bremerton's project website and in various locations throughout the community (for example, local businesses, schools, libraries).

This plan is a working document and will be adjusted, if needed.

### 1.0 Public and Agency Goals

- To provide the public with timely information, an understanding of the process, and opportunities to review and comment on the SMP review and potential amendments, and to have these comments forwarded to decision makers.
- Encourage the public to informally review and comment on the update throughout the process.
- Provide public meeting for formal public comment prior to City Council voting on the proposed SMP amendments.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, and Native American tribes.

### 2.0 Public Engagement Opportunities

Bremerton is committed to providing multiple opportunities for the public to learn about and be informed of the SMP update process with a formal public comment period anticipated in the fall of

2020. The City will take advantage of various modes of communication to inform the public and encourage their participation. Opportunities will include:

### 2.1 Website: [www.BremertonWA.gov/SMPUpdate](http://www.BremertonWA.gov/SMPUpdate)

The City of Bremerton's website will house a SMP Periodic Review webpage where interested citizens and community members may visit for status updates, draft documents, official notices, minutes, and other project information. This webpage will be the primary repository of all information related to the SMP update process. An e-mail link for questions or comments will be provided.

### 2.2 Open House(s)

The City of Bremerton will host both an online open house and an in person open house. The SMP Periodic Review will begin with the launch of an online open house. This site is intended to inform the public about the SMP Period Review process, what topics could be amended, a project timeline, and future opportunities for public comment engagement.

In Fall 2020, The City of Bremerton will host an in person Open House, open to the public where community members can learn about the project and offer formal public comment. Public comment received during the in -person open house will be collected, compiled and posted on the SMP Periodic Review website. The City anticipates holding this in-person open house prior to public hearing. Events are held at locations close to the site that meet Americans with Disabilities Act standards. Public meetings, workshops, open houses, and hearings are always announced in advance using a variety of methods.

### 2.3 Notice mailing list

An e-notice mailing list of interested persons and organizations has been established. Members of the community can sign up for the e-notice by visiting The City of Bremerton's website. Those on the e-notice list will receive notices regarding SMP Periodic Review progress. These notices will provide general information about the project, contact information for submitting comments, and times and locations of public meetings or hearings or how to request one if not yet scheduled.

Individuals interested in being on the mailing list can sign up under Notify Me on the City of Bremerton's website or should contact the Community Development Department at 360-473-5275 for project updates.

### 2.4 Comment

Interested citizens are encouraged to provide comments to the City by letter or email. All comments will be forwarded to the Planning Commission and the City Council. The SMP Periodic Review website will be the central repository for information under consideration. Hardcopies of documents are available for review at the City's Community Development Department, and copies can be provided at the established copying cost. The City plans to hold a 30-day joint public comment period with the Department of Ecology prior to formal adoption. This will allow interested members of the public to comment on draft amendment documents for the Shoreline Master Program updates.

## 2.5 Planning Commission

The Planning Commission will be the primary forum for detailed review and recommendations to the City Council. Interested citizens are encouraged to attend and provide verbal comments to the City during the Planning Commission deliberations, as described in Section 5, Public Comment, below. City Council has the ability to take action on the Planning Commission recommendation without further process, meetings and public hearings. Official notices will be published as established in City policy.

## 2.6 News media

The local news media, such as the Kitsap Sun, will be kept up to date on the update process and receive copies of all official notices and communications materials.

## 2.7 Americans with Disabilities Act

To request ADA accommodation for disabilities, or printed materials in a format for the visually impaired, contact the City of Bremerton ADA Coordinator, Shane Weber at 360-474-2354 or [Shane.Weber@ci.bremerton.wa.us](mailto:Shane.Weber@ci.bremerton.wa.us).

## 3.0 List of stakeholders

The City will engage the following stakeholders:

### Members of the Public

- Shoreline property owners
- City of Bremerton residents

### Tribes

- Suquamish Tribe
- Port Gamble S'Klallam Tribe

### City Officials

- City Council
- Planning Commission

### City Departments and Services

- Public Works
- Parks and Recreation

### Other Local Government

- Kitsap County
- Port of Bremerton
- City of Port Orchard

### State Government

- Department of Ecology
- Department of Fish and Wildlife
- Department of Natural Resources
- Department of Transportation

### Federal Government

- US Army Corps of Engineers
- US Navy

## 4.0 Timeline

The following is a general timeline. The City will coordinate with Department of Ecology throughout. A similar timeline will be posted on the SMP Periodic Review website.

<b>Early Winter 2019</b>	Launch SMP Periodic Update on City webpage to advertise with update timeline.
<b>Winter 2020</b>	Prepare a Gap Analysis of the current SMP and post to the City's website. The Gap Analysis will identify recommended updates to the SMP based upon local and state regulatory changes
<b>Spring 2020</b>	Prepare draft amendments to the SMP Update the shoreline environment designation maps as needed
<b>Summer 2020</b>	Provide draft SMP for public review Environmental review (SEPA) Launch SMP On-line Open House Post draft amendments on City website
<b>Fall 2020</b>	Planning Commission to discuss proposed SMP amendments Public comment period on draft revisions Planning Commission Joint Public Hearing with Ecology Submit proposed SMP amendments, Gap Analysis, SEPA products to Ecology for Initial Determination of Consistency
<b>Winter 2021</b>	Receive Initial Determination from Ecology Make SMP changes per Ecology review
<b>Spring 2021</b>	City Council meeting and adoption of SMP amendments SMP Submittal to Ecology for Final Determination

## 5.0 Public Comment

The Planning Commission will conduct a public comment period and at least one public hearing to consider public testimony on the SMP Periodic Review. The City Council has the option to take Planning Commission's recommendation without further discussion before final adoption. The City will coordinate with Department of Ecology on notice of comment periods to take advantage of Ecology's optional SMP amendment process that allows for a joint state/local comment period per WAC 173-26-104. Public notice of the joint public hearing with Planning Commission will state the date/time, review body and location of the public hearing. Notices will be published per official policy, sent to the stakeholders mailing list mentioned above and Department of Ecology.

## 6.0 Pandemic Response

The City of Bremerton is committed to the safety of our citizens, our employees, and our community as coronavirus impacts the region. To comply with Governor Inslee’s “Stay Home – Stay Healthy” order, social distancing requirements, or other related precautions, the City may elect to transition public gatherings away from physical locations to internet-based virtual public meeting alternatives. This could potentially affect open house, Planning Commission, and City Council events. The City is devoted to robust public involvement in the Shoreline Master Program update and does not anticipate public involvement to be adversely affected by potential alternative measures that may be taken to ensure public health.