

Revised 2015 Cycle GRC Services/O&M Recommendations

October 7, 2014

Attached are Revised 2015 Cycle Services/O&M grant recommendations from the Grant Recommendation Committee (GRC). These recommendations supersede the Services/O&M recommendations originally publicized on September 19, 2014. The changes only affect the Service/O&M recommendations under the Homeless Housing Grant Program funding source.

The 2015 Cycle recommendation process included a situation wherein both Services/O&M and Capital Grant Recommendation Committees were reviewing projects eligible for Affordable Housing Grant Program (AHGP) funding. However, there are no policies in place to guide the allocation between the four priorities identified for AHGP funding. The priorities approved for the 2015 grant cycle can be found in the 2015 Coordinated Grant Notice of Funding Availability.

The Services/O&M GRC reviewed all services, operations and maintenance, and rental assistance projects. The Capital GRC reviewed all capital and economic development projects. The Services/O&M GRC finalized their recommendations first (including allocation of 100% of the AHGP funds to 17 first priority projects and one 3rd priority project), with the understanding that the Capital GRC would have the option to allocate some AHGP funds to an eligible 2nd priority Capital project. The Capital GRC did allocate \$45K to an eligible project. After the recommendations were published, the Services/O&M GRC requested the opportunity to revisit and revise their recommendations to address unforeseen consequences of the Capital recommendations.

These revised recommendations reflect the Services/O&M GRC's effort to make thoughtful, informed, and impactful investments in our community.

Recommendations are not final until the KRCC Executive Board and the Bremerton City Council make the awards decisions.

Staff is committed to bringing forward policy options to remedy this issue in future years for our elected Councils to consider. As always, we strive for a fair, transparent, and respectful grant-making process. Please feel free to contact the staff if you have questions.

REVISED 2015 Coordinated Grant Funding Recommendations - SERVICES/O&M

Services, O&M Applications	Amount Requested	Total Funding	FEDERAL FUNDS		LOCAL SURCHARGE FUNDS		
			Kitsap County CDBG	City of Bremerton CDBG	REVISED Homeless Housing Grant Program	Affordable Housing Grant Program	Consolidated Homeless Grant Program
Agape - Koinonia OM	\$47,415	\$25,000				\$25,000	
Agape - Sisyphus II OM	\$68,993	\$43,902			\$20,423	\$23,479	
BHA - Hard to House Rental Assistance	\$90,000	\$66,430			\$66,430		
Boys & Girls Club - Brem Teen Initiative	\$20,000	\$14,700		\$14,700			
Boys & Girls Club - Bremerton & South Kitsap	\$20,000	\$10,000	\$10,000				
Bremerton Foodline - Salaries 2014	\$15,000	\$15,000		\$15,000			
Bremerton Services - Meals for Homebound Seniors	\$30,000	\$30,000		\$30,000			
Catholic Housing - Max Hale OM	\$86,098	\$53,470			\$28,470	\$25,000	
CCS - Benedict House	\$169,517	\$92,629			\$56,940	\$35,689	
CCS - Benedict House Integrated Case Mgmt Pilot	\$83,382	\$37,960			\$37,960		
CK Foodbank - Food Distribution	\$35,000	\$30,000	\$30,000				
Helpline House - Community Support Services	\$14,450	\$10,000	\$10,000				
Hope In Christ - Homeless Youth Services	\$105,952	\$80,665			\$80,665		
Housing Kitsap - Housing Stablization Program	\$200,000	\$113,880			\$113,880		
HRB - Rental Assistance	\$80,000	\$42,138			\$42,138		
KACE - Transitions for Adult Basic Students	\$15,000	\$10,000	\$10,000				
KCR - Continuum of Care Coordinator	\$52,935	\$37,960			\$37,960		
KCR - Homeless & Housing Services	\$200,000	\$146,574			\$63,748		\$82,826
Kitsap Recovery Center - Emergency Housing	\$131,400	\$56,940			\$56,940		
Kitsap Sexual Assault - Child Abuse Intervention	\$15,000	\$12,500	\$12,500				
North Kitsap Fishline - Homeless Support Services	\$55,000	\$37,960			\$37,960		
SK Helpline - Staff Funding Assistance	\$65,252	\$51,810	\$51,810				
The Salvation Army - Homeless Support Services	\$40,000	\$37,960			\$37,960		
West Sound Treatment Center - Compass Vocational	\$75,886	\$47,450			\$47,450		
West Sound Treatment Center - Forward Bound	\$55,994	\$29,235			\$14,235	\$15,000	
West Sound Treatment Center - O'Hana House	\$59,657	\$33,072			\$13,072	\$20,000	
West Sound Treatment Center -Light House	\$50,366	\$28,049			\$13,049	\$15,000	
West Sound YFC - ILS Housing Specialist	\$72,485	\$56,940			\$56,940		
YMCA - Child Care Scholarships	\$25,000	\$20,000	\$20,000				
YWCA - Shelter Transitional Housing	\$55,000	\$25,000				\$25,000	

REVISED 2015 Coordinated Grant Funding Recommendations - SERVICES/O&M

Services, O&M Applications	Amount Requested	Total Funding	FEDERAL FUNDS		LOCAL SURCHARGE FUNDS			
			Kitsap County CDBG	City of Bremerton CDBG	REVISED Homeless Housing Grant Program	Affordable Housing Grant Program	Consolidated Housing Grant	
BHA - Barista Job Training Program	\$10,000	\$0						
CCC - Keeping CCC an Affordable Resource	\$60,000	\$0						
RMH - Untreated Mentally Ill	\$20,160	\$0						
Weaver Foundation - Georgia's House	\$66,480	\$0						
YWCA - Alive Advocacy Services	\$26,500	\$0						
Kitsap Rescue Mission - Fresh Start	\$0	\$0	Application retracted by agency					
Total Allocated	\$2,217,922	\$1,297,224	\$144,310	\$59,700	\$826,220	\$184,168	\$82,826	
Total Remaining		\$45,000	\$0	\$0	\$0	\$45,000*	\$0	
Total Available		\$1,342,224	\$144,310	\$59,700	\$826,220	\$229,168	\$82,826	

FUNDING CONTINGENCIES

County CDBG

If less funding, reduce funding in this order, to the \$10,000 minimum: KSAC, CK Foodbank, Helpline House.

If more funding, increase funding in this order, up to 90% requested: YMCA, KACE, B&G, SK Helpline.

* Recommended for a Capital Project.

City CDBG

If less funding, reduce funding in this order, to the \$10,000 minimum: B&G, Meals on Wheels.

If more funding, increase funding in this order, up to 90% requested: B&G.

HHGP

If less funding, reduce funding in this order, to the \$10,000 minimum: HRB, CCS Integrated, KRC Emergency Hsg, HK Hsg Stabilization.

If more funding, increase funding in this order, up to 90% requested: HICM, KCR Homeless, Westsound YFC.

AHGP

If less funding, reduce funding in this order, to the \$10,000 minimum: YWCA, Agape Koinonia, WST Fwd Bound.

If more funding, increase funding in this order, up to 90% requested: WST O'Hana, WST Lighthouse, Agape Sisyphus II.

CHGP

If less funding, reduce funding in this order, to the \$10,000 minimum: KCR Homeless.

If more funding, increase funding in this order, up to 90% requested: KCR Homeless.

2015 COORDINATED GRANT APPLICATIONS - REVISED RECOMMENDATIONS

AGENCY/PROJECT/DESCRIPTION	2015 FUNDING REQUESTS	GRC REVISED FUNDING RECOMMENDATIONS
SUMMARY – SERVICES (Non-Capital)		
AGAPE – Koinonia	\$47,415	\$25,000
Funds will be used to support operations and maintenance costs including salary and benefits of a part-time (.25 FTE) maintenance staff for the Koinonia Inn Transitional Housing Program in Port Orchard. Koinonia provides 14 transitional housing beds for six pregnant/ parenting women and up to eight of their children while they participate in outpatient chemical dependency treatment. The program will benefit 17 unduplicated individuals with incomes between 0 - 30% AMI.		Affordable Housing Grant
AGAPE – Sisyphus II Housing	\$68,993	\$43,902
Funds will be used to support the salary and benefits of a .50 FTE maintenance staff and 1 FTE case manager at Sisyphus II Housing Program. The Program will provide permanent housing and supportive services for 80 chemically dependent individuals and their families that are homeless, disabled, or low income while they participate in outpatient chemical dependency treatment. 78 participants are between 0 - 30% AMI and 2 are between 31 - 60% AMI.		Homeless Housing Grant Affordable Housing Grant
BOYS & GIRLS CLUB – Bremerton Teen Initiative	\$20,000	\$14,700
Funds will be used to support a portion of the salary of the Site Coordinator at the Bremerton Teen Center. The teen center provides activities and youth development for 1,000 Bremerton area teens ages 13 to 18 during non-school hours. Over 50% of teens served are below 50% of AMI.		Bremerton CDBG
BOYS & GIRLS CLUB – Bremerton & South Kitsap	\$20,000	\$10,000
Funds will be used to support a portion of the salary of the Site Coordinator positions at the Bremerton & South Kitsap Boys & Girls Clubs. The Boys & Girls Clubs provide after school and summer programs to 1,100 youth ages 6 to 12 years of age to help them grow to be productive, caring, and responsible citizens.		Kitsap County CDBG
BREMERTON FOODLINE – Agency Salaries	\$15,000	\$15,000
Funds will be used for salary support for the Bremerton Foodline staff in the program positions of Operations Supervisor, Office Services Coordinator and Driver providing the service of emergency food support to 7,665 unduplicated low income and disadvantaged populations in the Bremerton School District boundary.		Bremerton CDBG
BREMERTON HOUSING AUTHORITY – Barista Job Training Program	\$10,000	\$0
Funds will be used for program supply costs and to provide stipends for 25 trainees to offset out-of-pocket costs (clothing and transportation) associated with the Barista Training Program. This is an intensive 8-week on-the-job-training program to train people (20 hours/week) in the art of making hot and cold drinks and skills needed to start careers in operations of espresso bars or cafe facilities.		
BREMERTON HOUSING AUTHORITY – Rental Assistance for the Hard to House	\$90,000	\$66,430
Funds will be used to provide rental assistance for 35 mentally ill individuals who are being released from institution settings. In partnership with KMHS, participants will receive intensive case management and stable housing. Combined wrap-around services will prepare this population for successful transition into community living situations and permanent housing.		Homeless Housing Grant
BREMERTON SERVICES ASSOCIATION – Chuckwagon Meals on Wheels	\$30,000	\$30,000
Funds will be used for the actual unit meal cost for 25,000 meals delivered by volunteer and staff drivers to 200 medically-homebound low-income seniors, aged 60 years and older, living in Kitsap County.		
CANTERBURY CARE CENTER - Keeping CCC an Affordable Community Resource	\$60,000	\$0
Funds will be used to subsidize the costs of the program for low-income seniors. CCC is a weekday program where vulnerable seniors engage in satisfying, healthful activities in a safe, secure environment while family/caregivers work or take care of personal needs.		
CATHOLIC COMMUNITY SERVICES – Benedict House	\$169,517	\$92,629
Funds will be used to pay for the daily operating and maintenance costs, including primary on-site supportive services (such as case management) of Benedict House a shelter and transitional living program for men experiencing homelessness, including single men with minor children. Costs include program staff salaries and benefits, facility upkeep, and other allowable costs. The program will benefit 125 homeless men and their children.		Homeless Housing Grant Affordable Housing Grant

AGENCY/PROJECT/DESCRIPTION	2015 FUNDING REQUESTS	GRC REVISED FUNDING RECOMMENDATIONS
CATHOLIC COMMUNITY SERVICES – Benedict House Integrated Case Management Pilot Funds will be used to pay the salary costs of an Integrated Case Manager (ICM) who would be housed at the Benedict House Men's Shelter. The ICM will be a resource specialist and provide an individualized service plan for each resident, matching the most current housing and services available with the residents needs.	\$83,382	\$37,960 Homeless Housing Grant
CATHOLIC HOUSING SERVICES – Max Hale Services and O & M Funds will be used to support salary and benefit costs of the Resident Services Coordinator and Maintenance Technician at the Max Hale Center, a 53 unit permanent housing facility for low-income men, women and families. 33 units are set aside for formerly homeless adults, 20 targeted to very low income, and 12 units for people with disabilities. All of these apartments are restricted to applicants earning less than 50% of the Area Median Income.	\$86,098	\$53,470 Homeless Housing Grant Affordable Housing Grant
CENTRAL KITSAP FOOD BANK – Food Distribution Funds will be used to support employee salaries of the Executive Director, Office Manager/Bookkeeper, Food Bank Supervisor and the Warehouse Manager/Driver to maintain and operate daily and regular services for food distribution and access to 6,600 low income individuals in the Central Kitsap School District Boundary. In addition to the walk-in food bank, Central Kitsap Food Bank also serves seniors who are shut-ins.	\$35,000	\$30,000 Kitsap County CDBG
HELPLINE HOUSE – Community Support Services Funds will be used for partial salary costs of one professional social worker as part of the agency's Community Support Services program. The program utilizes four master's level social workers and will provide one-to-one scheduled and on-call assessments, referrals, support services and limited financial assistance as a bridge to stability for 1,180 individuals on Bainbridge Island and surrounding communities. More than 50% of those served are below 50% of AMI.	\$14,450	\$10,000 Kitsap County CDBG
HOPE IN CHRIST MINISTRIES – Homeless Youth Services Funds will be used to pay the salary, taxes and benefit costs of 1 FTE Case Manager, 1 FTE Shelter Counselor, and 1 FTE Drop-In Center Supervisor, splitting the costs among the three locations (Bremerton, Port Orchard, and Poulsbo). The program will provide drop-in resources and case management services to 472 homeless youth including assistance and support in securing a safe place to live, a legitimate income, a non-street-dependent support system, and reconciliation with family.	\$105,952	\$80,665 Homeless Housing Grant
HOUSING KITSAP – Housing Stabilization Program Funds will be used to provide rental assistance to 60 income qualified households (below 50% AMI) who are homeless or at risk of homelessness and to pay Kitsap Community Resources for contracted Case Management Services and to cover a small portion of Housing Kitsap administrative time. The program allows participants to secure housing that is affordable based on their individual household income in existing non-subsidized units owned by Housing Kitsap.	\$200,000	\$113,880 Homeless Housing Grant
HOUSING RESOURCES BOARD – Rental Assistance Funds will be used to provide rental assistance to help households at or below 50% AMI, living in HRB's permanent, affordable properties avoid homelessness by lowering their rent burden.	\$80,000	\$42,138 Homeless Housing Grant
KITSAP ADULT CENTER FOR EDUCATION – Educational Training Funds will be used to support a portion of staff salaries including the Director, ABE/GED Instructor and Program Assistant for adult education services interwoven with transitional services. The program will provide services to assist 250 individuals (primarily below 50% AMI) to transition into the workforce and/or higher education through mentoring, goal-setting and curriculum design/lesson planning.	\$15,000	\$10,000 Kitsap County CDBG
KITSAP COMMUNITY RESOURCES (KCR) – Continuum of Care Coordinator Funds will be used to pay for a 30 hour/week Continuum of Care Coordinator, Washington Low Income Housing Alliance dues for Kitsap County and some incentive items to be distributed at the Project Connect event. The Continuum of Care Coalition, comprised of 46 member organizations, provides a system of coordinated services to assist homeless persons move from homelessness to self-sufficiency.	\$52,935	\$37,960 Homeless Housing Grant

AGENCY/PROJECT/DESCRIPTION	2015 FUNDING REQUESTS	GRC REVISED FUNDING RECOMMENDATIONS
KITSAP COMMUNITY RESOURCES (KCR) – Homeless Children & Family Services Funds will be used for partial staff costs of the Housing and Homeless Services Manager, 3 Family Development Specialists (case managers), a resident manager, 2 maintenance personnel, supplies, maintenance, and rental assistance which supports the following services under the Homeless Services Program: Emergency Shelter; Safe Park; Transitional and Supportive Housing; Permanent Supportive Housing; Community Voicemail; Homeless Childcare; and Prevention of Eviction and Rapid Re-Housing. Services will be provided to 874 individuals below 50% AMI.	\$200,000	\$146,574 Homeless Housing Grant Consolidated Homeless Grant
KITSAP RECOVERY CENTER (KRC) – Emergency Housing Program 2015 Funds will be used to support a portion of the Director and staff costs plus supplies, operations and maintenance, utilities and meals in emergency housing within the Kitsap Recovery Center (KRC) by dedicating four (4) male beds and (2) female beds for 75 - 100 homeless adults.	\$131,400	\$56,940 Homeless Housing Grant
KITSAP RESCUE MISSION - Fresh Start Funds will be used to support a portion staff salaries, supplies, administration and operating costs of the Fresh Start Program. The program will provide services to 11 homeless individuals through a three-phase design to allow a person to focus on the issues that have led to their broken state and back to a position of responsibility and community awareness.	\$25,000	WITHDRAWN
KITSAP SEXUAL ASSAULT - Child Abuse Intervention Funds will be used to for a portion of a Child & Family Advocate's salary who will provide advocacy and crisis intervention services for 134 children and persons with developmental disabilities who have been sexually abused and for their non-offending family members/caregivers.	\$15,000	\$12,500 Kitsap County CDBG
NORTH KITSAP FISHLINE – Homeless Support Services Funds will be used to provide housing for emergency housing; first month's rent or deposit; mortgage/rental assistance; housing scholarships; alternative housing (camp site fees or hotels) to assist 1850 individuals who are at risk of being homeless or are already homeless.	\$55,000	\$37,960 Homeless Housing Grant
RMH – Untreated Mentally Ill Funds will used to support staff salary of Intensive Case Manager/Psychiatric Nurse, lease, and insurance for program serving 6 - 12 chronically mentally ill residents diagnosed with schizophrenic and bipolar (manic-depressive) disorders that have no access to other mental health services.	\$20,160	\$0
SOUTH KITSAP HELPLINE – Staff Funding Assistance Funds will be used for a portion of payroll costs for the Executive Director, Operations Coordinator/Bookkeeper and a new part-time administrative support position at the food bank. South Kitsap Helpline provides groceries and other assistance including utility bills, rental assistance, prescriptions, gas vouchers and motel stays for 12,000 unduplicated individuals in the South Kitsap School District Boundary.	\$65,252	\$51,810 Kitsap County CDBG
THE SALVATION ARMY - Homeless Support Services Funds will be used to pay for transportation and other resources for 750 homeless clients in need of support services and employment search activities.	\$40,000	\$37,960 Homeless Housing Grant
WEAVER FOUNDATION – Georgia's House O & M Funds will be used to sustain the shelter operations for 200 homeless women and children of Kitsap County to include partial staff costs to the director and administrative staff, and providing personal needs items for the residents.	\$66,480	\$0
WEST SOUND TREATMENT CENTER – Compass Vocational Services Funds will be used for partial salaries and benefits for two FTE Compass Navigators and will contribute to program operations and maintenance for rent, supplies, and participant incentives. The program will assist 650 low income individuals through individualized and customized vocational assessment, 1:1 counseling, and skill building workshops.	\$75,886	\$47,450 Homeless Housing Grant

AGENCY/PROJECT/DESCRIPTION	2015 FUNDING REQUESTS	GRC REVISED FUNDING RECOMMENDATIONS
WEST SOUND TREATMENT CENTER – Forward Bound Funds will be used for partial salaries and benefits for 2 FTE case managers and for partial operations and maintenance expenses. The program provides 14 chronically homeless, high-need level families experiencing multiple barriers with permanent housing, intensive case management, critical support wrap-around services and vocational assessment and skill-building using evidenced based models and best practices.	\$55,994	\$29,235 Homeless Housing Grant Affordable Housing Grant
WEST SOUND TREATMENT CENTER – Lighthouse Funds will be used to subsidize a portion of salaries for 1 FTE Housing Case Manager and operations and maintenance at the Lighthouse House, permanent safe and sober housing. 8 low/no income chronically homeless men who are experiencing behavioral health conditions will receive on-site intensive case management and wrap around services.	\$50,366	\$28,049 Homeless Housing Grant Affordable Housing Grant
WEST SOUND TREATMENT CENTER – O'Hana House Funds will be used to subsidize a portion of salaries for 1 FTE Housing Case Manager and operations and maintenance at O'Hana House, permanent safe and sober housing. 8 low/no income chronically homeless women and their children who are experiencing behavioral health conditions will receive on-site intensive case management and wrap around services.	\$59,657	\$33,072 Homeless Housing Grant Affordable Housing Grant
WEST SOUND YOUTH FOR CHRIST – ILS Housing Specialist Funds will be used for staff salary and the costs associated with securing youth housing (rental assistance). Independent Living Services (ILS) will assist 45 youth transitioning out of the foster care system through intensive case management including financial and life skills coaching, connection to community resources, being a liaison between youth and landlords, and awarding rental assistance. The goal is to reduce homelessness among former foster youth.	\$72,485	\$56,940 Homeless Housing Grant
YMCA – Child Care Scholarships Funds will be used to provide 75 scholarships to allow eligible low-income children (ages 5 - 12) to participate in YMCA Child Care before and after school and as day camp during school breaks.	\$25,000	\$20,000 Kitsap County CDBG
YWCA – ALIVE Advocacy Services Funds will be used to support the partial staffing costs for the Legal and Family Advocates and administrative expenses for the ALIVE Advocacy Services Program. This program provides a comprehensive range of services for 950 victims of domestic violence and their children.	\$26,500	\$0
YWCA – Shelter Transitional Housing Funds will be used for operations and maintenance of the ALIVE Shelter in Bremerton, two transitional housing units in Silverdale and two transitional housing units in Poulsbo. The units provide emergency and transitional housing, along with comprehensive supportive services to 75 survivors of domestic violence and their children.	\$55,000	\$25,000 Affordable Housing Grant

Please Note: The number of individuals/households served reflects the number included in the application. Reduced funding may result in fewer individuals/households served. The number served will be adjusted at the time of contract execution based on the final amount of funds awarded.