



Department of Community Development

Mailing Address 345 – 6th Street, Suite 100, Bremerton, WA 98337

Physical Address 345 – 6th Street, Suite 600, Bremerton, WA 98337

Department Phone: (360) 473-5275

website: www.ci.bremerton.wa.us

SITE DEVELOPMENT PERMIT APPLICATION

DCD FEES: All fees must accompany this application. These fees are non-refundable and subject to change. Make checks payable to the City of Bremerton. The City fee schedule can be found at www.BremertonWA.gov/RateFees.

Bremerton Municipal Code (BMC) Section 20.58.090 requires a Site Development Permit prior to construction, enlarging, demolishing a building or structure, grading, excavation or filling of earth, or other exterior site improvements that will change the physical conditions of the site. The appropriate fees, maps, plans, must accompany this form and other required supporting documents. Please fill out the entire form. If a subject is not applicable, please indicate on this form.

PROJECT TYPE: Commercial Multi Family Plat, RCD, or Subdivision Grading or Other (Specify)

1. Project Name: _____

2. Applicant:

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

TELEPHONE: Work: _____ Cell: _____

3. Contact Person (if different than applicant):

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

TELEPHONE: Work: _____ Cell: _____

4. Title Holder:

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

TELEPHONE: Work: _____ Cell: _____

5. Project Engineer:

NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
EMAIL: _____
TELEPHONE: Work: _____ Cell: _____

6. Site Location (address or general vicinity): _____

7. Assessor Tax Account Number(s): _____

8. Project Description:

- a. Existing Site Conditions: _____

- b. Proposed land use activity: _____

- c. Total parcel area: _____
- d. Total disturbed site area: _____
- e. Resulting new impervious area: _____
- f. Number of residential lots/units: _____
- g. Square footage of commercial space: _____
- h. Total excavated volume: _____
- i. Total volume exported: _____
- j. Total Fill volume: _____
- k. Total volume imported: _____
- l. Drainage area and receiving water: _____
- m. Water quantity control feature(s): _____
- n. Identified critical drainage area: _____
- o. Number of structures: _____
- p. Building lot coverage (in Square Feet): _____
- q. Height of the building in feet: _____
- r. Building setbacks:
 - i. Front yard:
 - 1. Proposed: _____
 - 2. Required: _____
 - ii. Rear yard:
 - 1. Proposed: _____
 - 2. Required: _____
 - iii. Side yards:
 - 1. Proposed: _____
 - 2. Required: _____

9. Landscaping

- a. Street frontage (in linear feet): _____
- b. Street trees proposed: _____
- c. Are any of the proposed street trees within the City of Bremerton Right-of-Way:

- d. Interior parking lot landscaping areas proposed (square feet): _____
- e. Number of Significant trees (as defined in BMC 20.50.050(d)(4)) within the area of development: _____
- f. Number of Significant trees within the area of development to be retained: _____
- g. How many square feet of Bioswales and permeable pedestrian access ways is proposed? _____

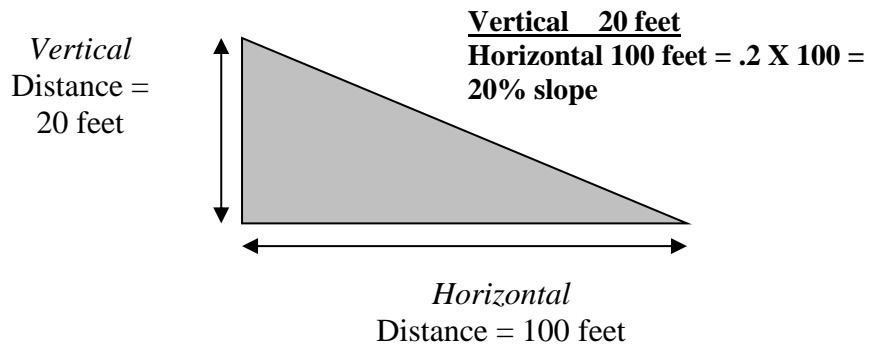
10. Parking

- a. Number of existing parking spaces: _____
- b. Number of standard spaces required: _____
- c. Number of standard spaces proposed: _____
- d. Number of Barrier free spaces (See WAC 51-40-1103) proposed: _____
- e. Total number of spaces proposed: _____
- f. Motorcycle spaces (See BMC 20.48.180(a)) proposed: _____
- g. Bicycle spaces (See BMC 20.48.180(b)) proposed: _____

11. Critical Area Checklist

Fill in the blank or circle the answer(s) that apply directly to the site and areas that are within 200 feet of the site.

- a. Slope is calculated by dividing the vertical distance by the horizontal distance and then multiplying the result by 100. Example:



Check all that apply to the site and areas within 200 feet of the site:

- _____ Flat: less than 5-feet elevation change over entire site:
- _____ Rolling: slopes on site generally less than 15% (a vertical rise of 10-feet over a horizontal distance of 66-feet).
- _____ Hilly: slopes present on site of more than 15% and less than 30% (a vertical rise of 10-feet over a horizontal distance of 33 to 66-feet).
- _____ Steep: grades of greater than 30% present on site (a vertical rise of 10-feet over a horizontal distance of less than 33-feet).

_____ Other (please describe): _____

- b. Does the site or properties within 200 feet of the site contain areas of year-round standing water? _____ Yes _____ No
If so what is the approximate depth: _____
- c. Is the site within 200 feet of a Shoreline of Statewide Significance? _____ Yes _____ No
- d. Does the site or properties within 200 feet of the site contain areas of seasonal standing water? _____ Yes _____ No
If so what is the approximate depth: _____
What season(s) of the year is the standing water present?
_____ Winter _____ Spring _____ Summer _____ Fall
- e. Is there an apparent wetland present on the site or on properties within 200 feet of the site? _____ Yes _____ No
If a wetland is present, what is its approximate depth and size? _____

- f. Does the site or properties within 200 feet of the site contain a creek or an area where water flows across the ground surface? _____ Yes _____ No
Does it flow year-round or seasonally? _____
If it is seasonal, what season(s) of the year is it present?
_____ Winter _____ Spring _____ Summer _____ Fall
- g. Please describe the soil type on the site (clay, sand, gravel, peat, etc.). _____

- h. Have there been sightings of any endangered, threatened, or protected species per WAC 220-610 and the Federal Endangered Species Act on or within 200 feet of the site? _____ Yes _____ No
If you have, what species and how often? _____

- i. Is there an aquifer recharge area present on the site? _____ Yes _____ No
- j. Total square footage of site encumbered by critical areas and/or their buffers: _____

12. Attachments

You will need to provide the following information with this application. Please note that not all attachments are required for every proposal. It is your responsibility to contact the appropriate department to determine when information is not required.

- a. Cover Letter: Include project narrative/summary, scope of work, occupancy, and type of construction.
- b. Submittal Fee: As identified in the current Rate Table. These fees are non-refundable and subject to change. Other fees, including utility fees, may be applicable. Make checks payable to City of Bremerton.
- c. State Environmental Policy Act (SEPA) Checklist. See BMC 20.04.100 and WAC 197-11-800 for projects exempt from environmental review.
- d. Vicinity Map: show the location of the site in relation to all other properties and major structures within a radius of at least 200 feet.
- e. Verification of Ownership: a lease or signed letter is required when the applicant and property owner are not the same.

- f. Contractor Verification: Provide documentation that the contractor is able to perform work within the State of Washington and the City of Bremerton.
- g. Shoreline Checklist: Provide if the project is within the 200 feet of a Shoreline of Statewide Significance. See WAC 173-27-040 for projects exempt from shoreline substantial development permits.
- h. Construction Plans with supporting reports: Prior to permit issuance, paper copies may be requested for City records. All plans are to be fully dimensioned and drawn to a scale no less than 1"=50'.
 - Building Plans & Reports
 - Floor Area Breakdown and Elevations
 - Floor Plan
 - Framing Plan
 - Barrier Free Compliance
 - Mechanical Plan
 - Plumbing Plan with Riser Diagrams/Isometric
 - Washington State Energy Code Forms (Lighting, Mechanical, Envelope)
 - Site Plan
 - Zoning Information Indicated
 - Special Land Use Conditions or Permits
 - Erosion and Sedimentation Control Plan
 - Engineered Grading Plan
 - Utility Plans
 - Water/Sewer Availability Letters
 - Health Department Approval
 - Fire Department Information
 - Alarm System
 - Sprinkler System
 - Other Fire Suppression
 - Drainage Plan
 - Drainage Report
 - Downstream Analysis
 - Landscape Plan
 - Sign Plan
 - Traffic Impact Analysis or Trip Generation Report
 - Geotechnical Report
 - Irrigation Plan
 - Sewer Plan
 - Water Plan
 - Technical Deviation

13. Time Limits on Approval

Approval of a site development permit shall become void if building permits are not applied for or construction has not begun within one (1) year. The expiration is automatic and notice is not given. Exterior site improvements and the exterior of all structures shall be completed within three (3) years of issuance of the site development permit. If the

permit expires, a new site development permit is required that meets the development standards in effect at the time a new permit is applied for.

Applicant's Statement:

I hereby certify that the statements contained herein are true and accurate to the best of my knowledge. The submittal documents meet the minimum City Code requirements.

Applicant Signature

Date

Note: The City of Bremerton does not discriminate based on race, color, national origin, religion, sex, age, sexual orientation, genetic information, marital or veteran status, or the presence of any disability, in the provision of services.