



# Consulting & Feasibility Analysis Services Proposal

**Date:** October 31, 2023

**Client:** City of Bremerton  
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## **Project: Homeless Navigation Center in Bremerton, WA**

**Conceptual:** The City of Bremerton is requesting the analysis and recommendation for a homeless shelter type based on three different options: a sanctioned tent encampment, a tiny home village, and a Sprung Structure Navigation Center. RPM will conduct research and write a recommendation to be presented to the council based on our findings.

**Deliverable:** Providing written recommendation in presentation format for special counsel, final draft delivered by December 11, 2023, for the items below:

1. Feasibility Consulting Including:
  - a. Providing a recommendation of the number of needed shelter beds and approach to shelter, based on existing shelter and transitional housing options, including any new beds/units anticipated for completion in the next 24 months.
  - b. Obtain community input on the scope of the issue and potential solutions from all stakeholders. This would include local service providers like Kitsap Housing & Homeless Coalition, the county's housing and homeless division, public agencies, neighborhood associations, faith communities, and other interested community members.
  - c. Provide budget estimates for ongoing operating costs, and funding sources. The recommendations will include a feasibility study for long-term funding of operational expenses including public and private grants.
  - d. Map and analyze the existing shelter and housing services within the Continuum of Care. Determine if existing service providers have planned expansions of services, including congregate and non-congregate options, which should be included in the analysis.
  - e. Provide a recommendation based on published health data, referencing physical climate of Bremerton, and site features.
  - f. Review and summarize relevant documents such as the Kitsap Homeless Crisis Response and Housing Plan, County Housing Plan.
  - g. Providing an initial feasibility recommendation as to the financial viability of Navigation Centers, transitional shelters, and emergency shelters.

h. One virtual presentation to study session, one virtual presentation for full council.

**50 Hours at \$200/HR Total Fee: \$10,000**

**Management Reserve Contingency Fee: \$2,000**

**Vision:** Our team aims to eliminate homelessness by developing public-private coalitions to provide permanent homes by integrating social, health, and public services to provide support to the city's unhoused to ensure their rehabilitation and stability.

**Mission:** To end the cycle of homelessness, our mission includes:

1. **Develop** public-private coalitions to strategically transition our homeless clients from the street to permanent housing units.
2. **Collaborate** with non-profits, community-based organizations, law enforcement, City, County, State, and other government entities to proactively support homeless individuals and to prevent homelessness.
3. **Provide** 24/7 case management services plan to clients during intake, transitioning, and permanent housing periods.
4. **Build** safe communities, one site at a time, throughout the city and county, with supportive counselors at community sites to ensure stability and smooth case management for clients-turned-tenants.
5. **Eliminate** the "Not-In-My-Backyard" (NIMBY) mentality in the community with education about the cause and prevention of the cycle of homelessness.

**Profile:** RPM team operates as both a consultant for homelessness programs and a turnkey design firm involved in developing and constructing Navigation Centers. We assist with development, architectural, and engineering needs of services infrastructure while enjoying veteran ownership. We have complete capabilities to help plan, design, build, upgrade, expand, modernize and renovate pre-engineered, pre-fabricated, modular, and shipping container building projects and products.

We thank you for this opportunity to quote on this project and our team looks forward to working with you.

**David Renard**, President

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