

# BREMERTON PARKS & RECREATION COMMISSION

## REGULAR BUSINESS MEETING

Minutes of June 28, 2022

Virtual Meeting

**Commissioner's Present:** Ben Burnette, Tim Baker, David Hedger, Patrick Watson, Maggie Williams and Paul Dutky

**Staff Present:** Jeff Elevado, Director of Parks and Recreation  
Steve Mutek, Park Operation Manager  
Colette Berna, Park Preservation & Development Manager

- I. **Meeting Called to Order** at 5:31 p.m. by Chair Burnette
- II. **Approval of Minutes:** **Commissioner Dutky** requested to amend the title of subject he led at the last meeting and include the statement he read. **A motion was made** to review the transcript and table the minutes for the next meeting. Dutky/Baker (M/S/U)
- III. **Public Comment:** N/A
- IV. **Business Items:**
  1. **Summer Playground Program (Cynthia Engelgau)**  
**Recreational Program Coordinator Cynthia Engelgau and Program Coordinator for Summer Playgrounds Chris Townley** shared Bremerton's summer playground program history (est. in 1930 at Manette Park and Warren Ave. Park), the benefits to the community and this year's activities which includes free lunch, arts and crafts and reading programs at four neighborhood parks. Due to lack of seasonal applicants the free drop-in program will occur on Mon/Wed/Fri at Blueberry and Warren Ave. Parks and Tuesday/Thursday at Kiwanis and Manette Parks.
  2. **Gold Mt. Cascade Course Master Plan (Mark Knowles, Daryl Matheny and Abel Anderson of Columbia Hospitality)**  
**Mr. Knowles (Area Director of Golf w/ Columbia Hospitality), Mr. Matheny (Gold Mt. General Manager) and Mr. Anderson (Gold Mt. Greens Superintendent)** shared history on Gold Mt. facility (built in 1971, Olympic course in 1996) and long-term redesign to enhance playability, address aging infrastructure, improve course conditions and decrease maintenance. The goal is that the redesign will update course and serve all levels of golfers from beginning to avid, and even expert. **Chair Burnette** asked about timeline for project. **Mr. Knowles** responded that they plan to remain open during the renovation with most of the work being performed in-house during the fall and spring over an 8-10 year timeframe. **Commissioner Dutky** asked if they needed funding and **Mr. Matheny** responded that 4% of their gross revenues go into a capital fund and that they have earmarked 100k/year for the next 10 years to go toward this upgrade.
  3. **Recreation Management Software Transition**  
**Director Elevado** shared history of software program that was used for registration for recreation activities (e.g. softball, senior center programs, shelter reservations, etc.). A couple issues arose, and staff started evaluating new software that did not have transaction fees and is more user-friendly for online registration. The new system offers a lot more flexibility, provides league management, and allows people to see online when shelters are available to reserve on a calendar.

## V. Staff Reports & Updates:

### 1) Madrona Trails

**Director Elevado** shared that volunteer group led by Josh Farley received donations from Rotary Club in honor of Dr. Stanley who was a big supporter of the forested park. The group rerouted a few trails at a reduced slope and created a perimeter trail that creates a nice loop within the park. The improvements also include a memorial bench and plaque at the north end for Dr. Stanley. **Ms. Berna** shared she is working on a new trailhead sign with an updated trail map and QR code to save map to phone and get information on upcoming work parties.

### 2) Kitsap Lake Park Project Update

**Ms. Berna** shared that staff are working through permitting items and have revised 100% construction documents to update some stormwater management requirements for the Site Development Permit which was just issued. The Army Corps of Engineers Permit which was applied for in December 2020 has still not been issued.

### 3) Kiwanis Park Playground Upgrade

**Ms. Berna** shared that staff reviewed 6-8 concepts from 4 different vendors and are currently working on the finishing touches of the preferred plan. A meeting with the Kiwanis Club (who has donated 130k) will be scheduled to share plan, make refinements, and select colors that reflect their logo. Staff are also working on the pre-contract paperwork for the 160k Dept. of Commerce grant which will fund the “forever lawn” accessible safety surfacing, similar to Evergreen Rotary Park.

### 4) Lions Park Accessibility Improvements

**Mr. Mutek** shared that the project will start July 18<sup>th</sup> which will include an accessible sidewalk from the parking lot to the courts, accessible gates to the courts and a concrete pad for an accessible portable restroom. **Director Elevado** shared that the courts will be resurfaced with new lines which will increase the number of pickleball courts from 4 to 10 courts. The prices have increased since the first quote (and Lions Club donation) so the pickleball users have been fundraising to make up the difference. This work will happen in the fall.

### 5) Pendergast Regional Park

**Dr. Elevado** shared that the A/E contract to develop 30% design documents for playfield upgrades and new restroom is going to City Council July 13<sup>th</sup>.

### 6) Special Events

**Director Elevado** shared success of Bridge Blast event that was 9-months in planning. Upcoming events include Washington Beer Festival on Boardwalk July 15-16. Staff are preparing for 4<sup>th</sup> of July weekend by posting at parks that fireworks are not allowed. The USS Roosevelt Aircraft Carrier Command Picnic will be at Pendergast this year with over 1,000 sailors and their families. Staff continue to be busy with lots of shelter rentals. The county is not reserving outdoor shelters anymore which is causing increased use of city shelters. Increased usage has caused increased maintenance.

## VI. Commissioner's Comments:

**Commissioner Dutky** shared that he listened in on City Council retreat and related that Councilmember Younger noted that REET fluctuates but right now there is 3M in excess revenue. Younger proposed that the money could be used to pay off Gold Mtn. Golf Course loans which could save 90k/year in premiums and could result in 400k/year that could go towards parks.

## VII. Adjournment: Chair Burnette adjourned meeting at 7:19 pm.