

BREMERTON PARKS & RECREATION COMMISSION

REGULAR BUSINESS MEETING

Minutes of March 26, 2019

Commissioner's Present: Tim Baker, Ben Burnette, David Hedger, Pat Watson, Maggie Williams, and Elizabeth Wrenn

Staff Present: Jeff Elevado, Department of Parks & Recreation Director

I. Meeting Called to Order at 5:32 p.m. by Chair Baker

II. Approval of Minutes:

A motion was made to approve the minutes of the February 26, 2019 meeting. Williams/Burnette (M/S/5 Approve, 1 Abstain-Wrenn)

III. Public Comment: N/A

IV. Business Items:

1) Parks, Recreation and Open Space Plan Update

a. Chapter 4: Needs Analysis Review

Director Elevado presented the draft of Chapter 4 Needs Analysis for review and discussion. Discussion followed relative to how Level of Service is now being measured for Parks and Recreation Systems across the country. The NRPA's 10-Minute Walk Campaign was discussed. Director Elevado reviewed the ParkServe 2018 information contained in the draft which illustrates areas of park need in Bremerton. A brief discussion followed relative to the NRPA's Park Metrics Comparisons and how Bremerton Parks & Recreation compares to both jurisdiction in the US and those in Washington and Oregon respectively.

b. Survey Update

Director Elevado share that we have received good response with well over 300 completed surveys. He extended thanks to the Commissioners for their help in making the survey user-friendly and praise staff for their efforts in developing and marketing the survey.

2) 2020 Budget Schedule

Director Elevado share that the City will be making adjustments to the budget schedule in an effort to get the process started early for 2020. He added that preliminary budget documents will be distributed earlier than previous years which will allow increased involvement with the Commission and provide added time for input.

V. Staff Reports:

Department Updates

1) Forest Ridge Telecommunication Tower

The main tower has been erected. The department has received the first lease payment and has established a fund that future payments will go into that is accessible to the department for park related improvements.

2) Kitsap Lake Park – RCO Boating Facilities Program Grant Application

Director Elevado reported that he presented the Kitsap Lake Park project in Olympia and will be notified of the ranking in April. This project includes upgrades to the boat launch and dock, accessibility improvements to restrooms, pathways and parking lot.

3) Pendergast Regional Park – KPFD Presentation

Director Elevado accompanied by Mayor Greg Wheeler presented the Pendergast Regional Park Improvement Project to the Kitsap Public Facilities District for funding. This project scope is to complete the original master plan including installation of artificial turf on the outdoor soccer fields, turfing ball fields, adding one new ball field, restroom, parking lot improvements and upgrades to existing concession/restroom building.

Discussion followed related to the recently completed economic impact analysis report and how these improvements will impact the area economically.

4) Manette Park Grand Re-Opening

Saturday, April 20th at 10:00AM followed by the Manette Neighborhood Coalition Easter Egg Hunt. Update provided on final finishing touches underway by parks crew. Remaining brick engravings have been scheduled.

5) Programs & Events

Director Elevado reported that several programs are ramping up this time of year. Softball and P-Patch Garden registrations are underway and park and shelter reservation applications have increased significantly. He also reported the department has been meeting with several special event organizers on upcoming events, including additional elements of the Bremerton Bridge Blast.

Discussion followed relative to the planters on the Boardwalk and the recent exercise to remove several and providing additional vendor space. The planter will no longer be moved for each event as in the past.

VI. Commissioner's Comments:

Vice Chair Burnette introduced his son Evan who was in attendance. Evan share his favorite park was Lions and that he liked the Zip Krooz. Commission Burnette also announce the upcoming Andy Pendergast Tournament.

Commissioner Watson inquired about softball players who wish to join a team. Discussion followed regarding the procedure and form for players looking for a team.

VII. Adjournment: Chair Baker adjourned the meeting at 6:40 pm.