

**BREMERTON PARKS & RECREATION COMMISSION**  
**REGULAR BUSINESS MEETING**

Minutes of February 25th, 2025

Hybrid Meeting: In person at Sheridan Park Community Center with the option to “zoom in.”

**Commissioner’s Present:** Ben Burnette, Jim McDonald (remote), Katherine Weigel, Amy Waterman, Greg Dawson, Ken Riley (remote)

**Staff Present:** Tim Barker, Director of Parks & Recreation  
Brian Hauschel, Parks Operation Manager  
Colette Berna, Parks Preservation & Development Manager

- I. Meeting Called to Order** at 5:33 p.m. by Chair Burnette.
- II. Approval of the January 28<sup>th</sup>, 2025 Meeting Minutes.** Dawson/Weigel (M/S/U).
- III. Approval of Agenda.** McDonald/Burnette (M/S/U).
- IV. Public Comment:** Susan Davis uses the Senior Center and shared that the heating system is not working.
- V. Old Business:**
  - 1. Recent Park Damage and Homelessness Activities – Brian Hauschel** reported that the lights at Pendergast Regional Park have been repaired following a theft of copper wiring, expressing gratitude to Public Works for their support. There has been homeless activity at the Sheridan Park Community Center, where an RV was parked outside, but assistance was provided to help relocate them. Cutting activity was detected at Madrona Trails, and the perpetrators were apprehended.
- VI. New Business:**
  - 1. Bremerton Senior Center Updates – Lisa Garland** shared several upcoming events, including Volunteer Appreciation Day, Senior Trips, the May 15<sup>th</sup> Fundraiser at Applebee’s, and fantastic results with \$UMS (Seniors Uncovering Money Solutions). \$UMS is comprised of members, has a balance of nearly 13k, and recently funded cabinets for quilters.
  - 2. PROS Plan Survey Update – Director Barker** shared that 562 responses have been received so far, which started on February 12th. We partnered with the School District to promote the survey and received 134 responses when that was advertised. The survey will be live until April 30<sup>th</sup>.
  - 3. PROS Plan Review & Regional/Community Park Inventory – Tim Barker** shared Inventory pages for Regional and Community Parks from the previous PROS Plan and updated edits for Commissioners to review and comment. Staff conduct weekly site visits to update inventories, maintenance concerns, and improvement recommendations.
- VII. Commissioner’s Comments:** None

## **VIII. Staff Reports & Updates:**

- 1. Parks Maintenance & Operations Activities – Brian Hauschel** summarized park maintenance, including fountain cleaning, structural testing at the boardwalk, ballfield maintenance, ordering supplies, and storm debris cleanup.
- 2. Haddon Park Project – Colette Berna** shared the progress of Haddon Park, which includes finalizing the playground equipment purchase and negotiating change orders with the contractor for remobilization and costs associated with restroom building installation. The building is anticipated to be installed in March and craned in from Lafayette Ave.
- 3. Kitsap Lake Park Project – Colette Berna** shared the progress of Kitsap Lake Park, including punch list items to address some grading and drainage issues in the parking lot which resulted from necessary regrading for ADA of boat launch stall and pathway to lake. They are being resolved through a combination of grinding and additional asphalt. The contractor noticed that the grating on the boat launch and fishing pier was placed incorrectly, parallel to the path of travel vs. perpendicular, which is required for ADA compliance. The new grating is expected to be ready at the end of March and installed at the beginning of April. A Dept. of Commerce grant of \$311k was applied for to offset the additional budget needed to proceed with the upland portion, including the irrigation, hydroseeding, and playground, and the grant results should be posted in June. The lake will be stocked with fish on March 8<sup>th</sup>.
- 4. City Council Retreat – Tim Barker** shared the Mayor's Initiatives related to parks, arts, and culture. The meeting was an overall goal setting and project prioritization for the council for the 2025 calendar year.
- 5. Daddy Daughter Dance – Tim Barker** shared that he attended this year's dance with his daughter and was very impressed with the turnout and the range of ages for the kids and that there was a lot of activities and things for everyone to do. He also shared that there was almost 400 in attendance and that the group that helped to put on the event did a great job!
- 6. Tree Committee – Tim Barker** spoke to the need to create a better structure for the Tree Committee which could include it being combined with a commission. He and other department directors that have staff involved will be continuing to have conversations about the structure and make up of the group prior to their next scheduled meeting in May.

## **IX. Adjournment: Vice Chair Weigel** adjourned the meeting at 7:50 p.m.