

BREMERTON PARKS & RECREATION COMMISSION
REGULAR BUSINESS MEETING

Minutes of January 25, 2022

Virtual Meeting

Commissioner's Present: Ben Burnette, Tim Baker, Pat Watson, Dave Hedger, Maggie Williams and Paul Dutky

Staff Present: Jeff Elevado, Director of Parks and Recreation
Steve Mutek, Park Operation Manager

- I. **Meeting Called to Order** at 5:30 p.m. by Chair Burnette
- II. **Approval of Minutes:** December 7th meeting minutes will be tabled until February meeting.
- III. **Public Comment:** N/A
- IV. **Business Items:**
 1. **Nomination and Election of 2022 Parks & Recreation Commission Officers**
Commissioner Burnette was nominated and re-elected as Chair. **Commissioner Dutky** was nominated and elected as Vice-Chair.
 2. **Pendergast Regional Park Trail Concept Presentation (Commissioner Dutky)**
Commissioner Dutky shared presentation for a proposed trail alignment at Pendergast Regional Park including a park perimeter trail and access trails from West Francis Street and Soundview Estates which would allow neighboring residents to access the park by foot. Current access to the park is only by car and he explained how these proposed trails fit with the Goals and Objectives in the adopted PROS Plan. A portion of the proposed trail alignment follows the sewer line easement from Soundview Estates before entering the park and the park perimeter trail loops around the softball fields, dog park, soccer fields and parking lot. **Chair Burnette** asked if **Commissioner Dutky** felt the existing informal trails should be paved and he responded that he didn't think it was necessary, but felt they should be widened, signed, and formalized with compacted gravel. **Commissioner Baker** stated it's a tremendous idea worth pursuing. **Director Elevado** agreed it's a great idea and shared that upcoming A/E for soccer field turf conversion can evaluate space for an accessible perimeter walking path around the fields. He also mentioned challenges of accessibility, adding impervious surface, and long-term maintenance.
 3. **Program, Facility and Event Status Update**
Director Elevado shared that cases of COVID are still high and that the Department is following guidelines that reduce the number of people that can gather. Programs are limited to low-moderate risk activities like Pickleball and Badminton that allow people to space apart and masks are required. Participants are screened when they come in and sign a waiver which provides documentation for contact tracing. The Senior Center is operating on a reduced schedule, controlling number of participants, requiring participants to wear masks, and be screened for temperature before entering facility. The Department is accepting applications for outdoor Special Events this summer with the caveat that safety protocols could change based on CDC guidelines. **Chair Burnette** asked if groups are renting meeting rooms at Sheridan and **Director Elevado** said yes, in limited numbers and they are following safety protocols (i.e. masking, 6' spacing, etc.). **Commissioner Watson** saw it was reported that some schools have closed their swimming pools so swimming teams are going to the Y and wondered if the Department had any control on

the number of people using the pool and asked if there was any compensation to the Y or City when these groups needed to use the pool. **Director Elevado** said a few schools are currently doing renovations and while the City owns and subsidizes the pool it has an agreement with the Y to operate and manage the pool including scheduling and how many people can use it at once. This agreement is currently under negotiation and the City hopes to make the pool more available to the general public.

V. Staff Reports & Updates:

1) Kitsap Lake Park Project Update

Director Elevado shared \$252k Dept. of Commerce grant agreement was approved by City Council. We are close to completing 100% Construction Documents, but we are still awaiting Army Corp of Engineers Permit which was applied for in December 2020. The picnic shelter is currently being ordered in advance of the contract due to the 6-8 month lead time.

2) Pendergast Soccer Field Project

Director Elevado shared \$49k Dept. of Commerce grant agreement was approved by City Council which will cover a portion of the surveying/engineering for converting the dirt soccer fields into artificial turf and locating a new restroom and accessible pathways. A Request for Qualifications (RFQ) will be advertised to select a consultant.

3) Additional Project Updates:

- **Evergreen Rotary Park:** Awaiting approval from the Dept. of Archeology and Historic Preservation for the accessible pathway project at north end of park.
- **Kiwanis Park:** Working with playground vendors to develop concepts for the accessible playground upgrade which will be funded by a 100k Kiwanis Club donation. In addition, staff are applying for a Dept. of Commerce grant to supplement this donation and help cover the accessible playground surfacing (like Evergreen) which would otherwise be cost prohibitive.
- **Madrona Trails:** A \$4,200 donation was received from the Bremerton Rotary Club to purchase a memorial bench and plaque to honor Dr. Stanley and support the stewardship group led by Josh Farley.
- **Gold Mountain Golf Course:** Staff have been working with golf staff on a maintenance equipment package purchase consisting of 10 pieces of equipment with a total cost of over \$500,000. This new equipment will replace aged and failing equipment needed to maintain the course, most pieces are over 20 years old. This purchase is funded through the golf fund reserve account which is funded by a contract required 4% of gross revenue collected at the complex. Gold Mt. collected over \$6 million in revenue in 2021, a new record for golf.

VI. Commissioner's Comments:

Commissioner Williams said it was great news about the golf course and complimented staff for doing such a great job stewarding the parks through these difficult times. **Commissioner Watson** echoed these comments.

Commissioner Baker shared he owns a small building across from 7-11 downtown and that businesses and building owners are banding together to help that area and if anyone is interested in being part of that group to let him know.

VII. Adjournment: Chair Burnette adjourned meeting at 6:36 pm.