



Date: 12/11/23

ADA Committee Meeting Minutes

- Anticipated Committee Member Attendees

X JR Kinnison (Resident)

___ Dave Roberts (Resident)

___ Linda Samplawski (Resident)

___ Linda Simpson (Resident)

___ Dianne Iverson (Resident)

___ Dorothy Harrison

X Jane Rebelowski (District 4 City Council)

- Other Meeting Attendees

___ Bob Bergquist (PSE)

___ Mychael Raya (Bremerton)

___ Vicki Grover (Bremerton)

___ Karen Boysen-Knapp (Health District)

X Chris Dimmitt (Bremerton)

___ TBD (Health District)

___ Shane Weber (Bremerton)

___ Deborah Russell (Kitsap Transit)

___ Janelle Hitch (Bremerton)

X Jeff Vinecourt (Kitsap Transit)

X Ned Lever (Bremerton)

___ Kylie Finnell (Bremerton)

___ Thomas Knuckey (Bremerton)

___ Amanda Rodgers (Bremerton)

X Glenn Akramoff (Bremerton)

X Gunnar Fridriksson (Bremerton)

___ Ryan Nash (Bremerton)

X Cathy Bonsell (Bremerton)

X Justin Rowland (Bremerton)

1. Welcome and Introductions - Agenda Sign-in will be done electronically and recorded.
 - Voluntary Title VI Public Involvement Form - previously discussed at 9/18/23 meeting. Hard copies of form are available as requested. Ryan Nash will provide the form to those attending virtually.
 - Please fill out this form and send it back to us. You are helping the City to know who is involved in public forums and outreach. Again, this is completely voluntary.
 - You can send the forms to
 - Email: cathy.bonsell@ci.bremerton.wa.us
 - Mail: 345 6th Street, Suite 100 Bremerton, WA 98337
2. City Charter, BMC, and OPMA requirements for the ADA committee.
 - Criteria still being determined and hope to have an update next year.
 - Establishing list of committee members (the process is unclear at this time)
 - Term length for committee assignments
 - Participation commitment / requirements
 - Legal staff are researching the issue. No information to share at this time. Will update the committee on any changes once legal staff are able to determine next steps if any.
3. Bremerton1
 - This is the City's public reporting mechanism for issues that residents observe or encounter. If you have an issue that you would like to report that is not related to ADA please do so using the resources attached to this agenda. The phone number, email, and phone application are listed below.
4. ADA Curb Ramp Inventory and Prioritization.
 - DRAFT Prioritization Criteria is still being updated and evaluated. As soon as it is completed, City staff will present the criteria to this committee for feedback.
 - City hopes to have this information ready to present at the next meeting for feedback from the committee.
 - Chris Dimmitt acknowledged that, at times, the committee has presentation materials which are visual in nature. Chris asked Mr. Kinnison if there is any accommodations or things that the City can do to assist with presenting this material for those with vision impairments. Mr. Kinnison stated that through verbal explanations of any graphics and use of layman terms is very important during presentations. Mr. Kinnison also mentioned that there is new products out there which is three dimensional or raised graphics which the City could look into.
5. ADA Updates.
 - See attached table.
 - 2024 Upcoming Capital Project Work that include ADA improvements:
 - a. See attached table of ongoing/upcoming work.
6. Old Business / Follow up on Action Items from previous ADA Committee Meeting

- See attached table for updates/ progress
 - Chris provided a few updates on items
 - Item 3 is on the City's work plan for 2024 to replace the tactile with concrete and ensure any ADA tactile is high contrast.
 - Item 4 is in progress as Chris is currently coordinating with signal operation and Mr. Kinnison on date and time for site visit
 - Item 5 has been completed as the City Public Works has a new social media platform to put out public notices.
 - JR Kinnison asked about status of PSE pole relocations. Chris Dimmitt stated that this is an on-going effort. The City already has a policy in which utility nuisance poles are identified and relocated as part of City capital projects.

7. Around the Room – any issues or concerns?

- JR Kinnison mentioned that utility poles along wheaton way seem to restrict the width of the sidewalk and make it feel very narrow. City to review this.
- JR asked about work near Clare Ave and Wheaton Way. Justin Rowland stated that this is a development constructing 16 new town homes and has the sidewalk and roadway closed through 12/22/2023 for utility work.
- JR asked about the status of the Harrison Medical Center building. The property has been temporarily fenced off. This fencing (particularly the base supports) is especially hazardous for those with vision impairments and requires the aid of another person in order to navigate. Ned Lever stated that the property is in the midst of being re-developed and the City can provide an update to the status via email.

8. Action Items -

- a. Next meeting is tentatively scheduled for March 2024. Ryan Nash to confirm participants availability.

Ongoing and Upcoming ADA improvements 2024

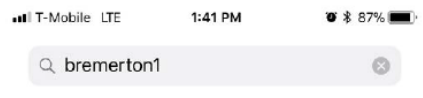
Project Title	Location	ADA Improvement	Progress/Status	Department	Project Resources
E 11th St and Perry Ave Reconstruction Project	Pitt Ave to Perry Ave and E 11th St to E 17th St	40 Curb Ramps and 4000 LF of Sidewalk	Completed	Transportation	https://www.bremertonwa.gov/1095/East-11th-Perry-Ave-Streets-Improvement
2023 CDBG ADA Improvements	High Ave - 5th St to 12th St	11 Curb Ramps	2024	Street Operations	
2024 CDBG ADA Improvements	N Lafayette Ave and 15 th St	440 LF of Sidewalks and 8 Curb Ramps	2024	Street Operations	
Washington Ave and 11th St Street Improvements	Washington Ave - Manette Br to Pacific Ave	Curb Ramps and Sidewalk	On-going	Transportation	https://www.bremertonwa.gov/1227/Washington-Ave-11th-St-Improvements
Systemic Pedestrian Treatment - RRFB Project	Various	Curb Ramps and Sidewalk	2024	Transportation	https://www.bremertonwa.gov/1288/Systemic-Pedestrian-Treatments-Rectangular
6th St Phase 3 Pavement Preservation Project	6th St - Naval Ave to Warren Ave	Curb Ramps and upgraded traffic signal with APS	2024	Transportation	https://www.bremertonwa.gov/1225/6th-St-Pavement-Preservation-Phase-III
Pump Station 14 Relocation	Homer Jones Dr and Wheaton Way	Curb Ramps, Sidewalk, ADA parking, ADA bathroom	Complete	Water System Maintenance	https://www.bremertonwa.gov/1298/Pump-Station-14-Relocation
Kitsap Lake Park		Accessible pathways and ADA upgrades to restrooms.	2024	Parks	
Pendergast Regional Park		conversion of two multi-purpose fields from sand to artificial turf with new ADA parking stalls, pathways, ramps, and restroom.	2024	Parks	

Haddon Park		Park renovation with ADA playground, parking, and pathways	2024	Parks	
Quincy Square	4 th St between Washington Ave and Pacific Ave	Festival Street with ADA parking stalls	2024/2025	Streets	https://www.bremertonwa.gov/1084/Quincy-Square

Previous Meeting Action Items and Status

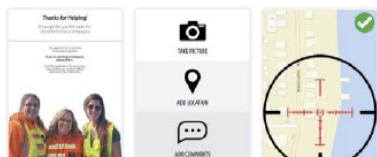
Action Item #	Item identified by	Issue	Action Taken	Status
1	JR Kinnison	Wanted an update on coordination with PSE on removal/relocation of obstruction poles, specifically on Sheridan Rd.	PSE has removed 2 of the 3 obstruction poles (See photos). Coordination of other locations is on-going.	In progress
2	David Roberts	Stated that the sidewalk on the north side of Callahan Dr east of Schley Blvd is badly broken up	Large tree roots are upheaving the sidewalk. Have put this location on Street Operations list of locations for sidewalk replacement	In progress
3	JR Kinnison	Misleading Tactile Warning strip at Hampton Inn Hotel on 2 nd St and Washington Ave	Has been put on the work plan to take tactile and replace with concrete when good weather allows	In progress
4	JR Kinnison	Audio on Sylvan & Sheridan pedestrian signals still very low.	City stated that these have been checked a number of times of the past 3 years but will verify again. During previous site visits, City stated that the audio levels adjust with ambient noise but have limitations. Have reached out to JR to schedule site visit	In progress
5	JR Kinnison	On-going Garbage and Recycling Can access issue on sidewalks	City has created separate social media account in order to post information on proper placement of Waste Management Bins. Will evaluate after posts for level of compliance.	Complete
6	JR Kinnison	Saars driveway crossing on east side of SR 303 north of Sheridan Rd is a concern/hazard	City has visited the site and is evaluating potential solutions for this crossing.	In Progress

Bremerton1 City Response System



Bremerton1
Report City Issues

GET



What types of issues can be reported using Bremerton1?

- > Encampment
- > Garbage
- > Graffiti
- > Hulk Vehicles
- > Potholes
- > Street Signs
- > Street Light Outage
- > Unsafe Conditions
- > Vandalism
- > Vegetation
- > Zoning

*Please note, Bremerton1 is for reporting of the above issues.
If you have a life-threatening emergency, call 911.*

Need Help?

Visit BremertonWA.gov/Bremerton1 for app support and history, privacy policy and a mobile enabled webpage.

If you have questions please contact City of Bremerton Public Works & Utilities:



360-473-5920



Bremerton1@ci.bremerton.wa.us



www.BremertonWA.gov



BremertonWA.gov



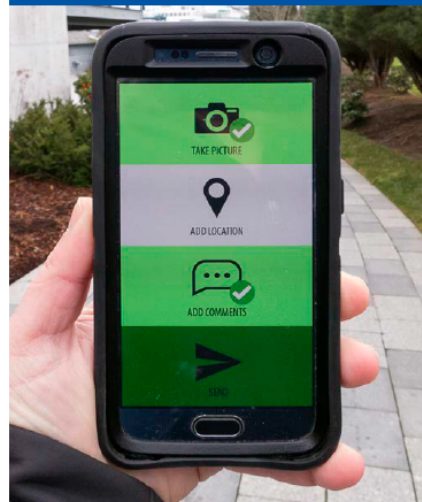
[@CityofBremerton](https://twitter.com/CityofBremerton)

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Find a problem in the City?

REPORT IT

with the **Bremerton1 App!**



It's **free** and easy:

- > take picture
- > add location
- > add comment
- > send

Resources / References related to ADA Committee Discussions

ADA Transition Plan: (Appendices on pages 21-41)

<https://www.bremertonwa.gov/DocumentCenter/View/4263/ADA-Transition-Plan-PDF?bidId=>

Parking Report:

<https://www.bremertonwa.gov/1150/Accessible-Parking-Installation>

Comprehensive Plan

<https://www.bremertonwa.gov/185/Comprehensive-Plan>

Comprehensive Plan Update 2044

<https://www.bremertonwa.gov/1300/Comprehensive-Plan-Update---Bremerton204>

Accessibility Requests

<https://www.bremertonwa.gov/1000/Accessibility-Requests>