



Date: 9/18/23

## ADA Committee Meeting Minutes

- Anticipated Committee Member Attendees

☒ JR Kinnison (Resident)

☐ Dave Roberts (Resident)

☒ Jane Rebelowski (Resident)

☐ Linda Samplawski (Resident)

☒ Linda Simpson (Resident)

☐ Dianne Iverson (Resident)

☐ Dorothy Harrison

- Other Meeting Attendees

☐ Bob Bergquist (PSE)

☒ Justin Rowland (Bremerton)

☐ Vicki Grover (Bremerton)

☐ Mychael Raya (Bremerton)

☒ Chris Dimmitt (Bremerton)

☒ Karen Boysen-Knapp (Health District)

☐ Shane Weber (Bremerton)

☐ TBD (Health District)

☐ Janelle Hitch (Bremerton)

☐ Deborah Russell (Kitsap Transit)

☐ Ned Lever (Bremerton)

☐ Jeff Vinecourt (Kitsap Transit)

☐ Thomas Knuckey (Bremerton)

☐ Kylie Finnell (Bremerton)

☐ Dave Carter (Bremerton)

☐ Amanda Rodgers (Bremerton)

☒ Ryan Nash (Bremerton)

☒ Gunnar Fridriksson (Bremerton)

1. Welcome and Introductions - Agenda Sign-in will be done electronically and recorded. - *Discussed*
  - Voluntary Title VI Public Involvement Form - previously discussed at 6/12/23 meeting. Ryan Nash will send to all attendees following the meeting.
    - Please fill out this form and send it back to us. You are helping the City to know who is involved in public forums and outreach. Again, this is completely voluntary.
    - You can send the forms to
      - Email: [cathy.bonsell@ci.bremerton.wa.us](mailto:cathy.bonsell@ci.bremerton.wa.us)
      - Mail: 345 6<sup>th</sup> Street, Suite 100 Bremerton, WA 98337
2. City Charter, BMC, and OPMA requirements for the ADA committee.
  - Criteria still being determined and hope to have an update at our next quarterly meeting.
    - Establishing list of committee members (the process is unclear at this time)
    - Term length for committee assignments
    - Participation commitment / requirements
  - Legal staff are researching the issue and will come to the next quarterly meeting with updated information for discussion.
    - Chris Dimmitt mentioned that there is no information to share at this time. Will update the committee on any changes once legal staff are able to determine next steps if any.
3. Bremerton1
  - This is the City's public reporting mechanism for issues that residents observe or encounter. If you have an issue that you would like to report that is not related to ADA please do so using the resources attached to this agenda. The phone number, email, and phone application are listed below.
    - Jane sent in pics for Bremerton 1, but the concern hasn't been fully responded to (Riddell/Almira)
      - Chris will follow up with Shane (assigned to Shane)
      - JR added that the bus stop has no sidewalk (@ Wheaton/Riddell- on Riddell)
      - Linda pulled up a map to show committee
      - Chris added issue to list
4. ADA Curb Ramp Inventory and Prioritization.
  - DRAFT Prioritization Criteria is still being updated and evaluated. As soon as it is completed, City staff will present the criteria to this committee for feedback.
    - Chris stated that IT staff is having difficulty rolling the Washington State health and equity data into the ADA plan which is why there is a delay. Once IT staff have integrated the data into the prioritization criteria, the City will present the draft results to the ADA committee.
    - Jane is concerned that an effective nonmotorized plan can't be developed without knowing conditions of all curb ramps
      - Chris stated that the City does currently have condition data of all curb ramps in the City and that this work is on-going as new ramps are installed/replaced. He also stated that the nonmotorized plan is not developed solely from the ADA plan but is informed by it. Jane agreed and explained she is speaking about the reverse.

- Chris explained that the ADA transition plan is broad scoped guide and living document speaking to the long range effort of the City to remove ADA barriers and to come into compliance with the Americans with Disabilities Act (ADA).
- Jane asked how the comprehensive plan affects prioritization
  - Gunnar and Chris explained that the ADA transition plan will be significantly easier to update
- Linda asked if Kitsap Transit monitored the number of patrons of their buses
  - Gunnar responded that they now have counters on their buses and that the City can request access to that data if needed.
- Linda had a question about how sidewalks or curb ramps are prioritized and is concerned that using assumptions based on age or location (i.e. a care facility) may be discrimination
  - Chris stated that the prioritization criteria is not discriminatory. The draft prioritization criteria has a variety of factors which is in line with the City's ADA transition plan and helps the City to identify and equitably pursue improvements City wide. The factors include but are not limited to curb ramp condition (identification of ADA barriers), health equity, land use codes, proximity to mass transit, roadway classification, and specific Bremerton1 complaints related to ADA access.
- The City will hopefully have more to share/discuss at the next committee meeting regarding the DRAFT curb ramp prioritization criteria.

5. ADA Updates.

- See attached table.
- 2023 Ongoing Capital Project Work that include ADA improvements:
  - a. See attached table of ongoing/upcoming work.

6. Old Business / Follow up on Action Items from previous ADA Committee Meeting

- See attached table for updates/ progress
  - Jane:
    - E 11<sup>th</sup> St and Perry Ave
      - Mentioned the lack of radial tile on Perry Ave corners
      - Mentioned that there is a tripping hazard on the north side of E 11<sup>th</sup> St just west of Perry Ave due to a significant cross slope.
        - Chris will add these to the table below and follow up on these issues with the project manager and provide responses back to Jane.

7. Around the Room – any issues or concerns?

- Jane:
- Almira/Riddell:
  - There is curb and gutter, but no sidewalk. Need new plan for getting pedestrians across the street to Kitsap Mental Health Services

- Chris will follow up with Shane Weber and Department of Community Development on this issue.
- JR:
  - Sidewalk Tactile at Hampton Hotel
    - tile near the SE corner of Washington/2<sup>nd</sup> (at hotel) presents a fall risk for visually impaired persons as the tactile is next to a curb. This gives those with vision impairments a false impression of a crossing instead of a curb
      - Chris/Gunnar will look into this and add it to the table below (tiling may be on private property)
      - Linda asked how this coordination would happen
      - Chris is not sure yet, will need to evaluate the situation and work from there on the solution.
  - Waste Management/ Social Media Post
    - JR asked about the City's effort to make a social media post regarding garbage can placement and the issue of it blocking the sidewalk access.
    - Chris will add this item back to list for review / discussion

8. Action Items -

- a. Next meeting is tentatively schedule for December, 2023. Ryan Nash to confirm participants availability.
  - i. *Intend to schedule within the first two weeks of December prior to the holidays*
  - ii. *Ryan will begin bringing copies of Voluntary Title VI Public Involvement form to meetings for committee members to complete if they choose.*

## Ongoing and Upcoming ADA improvements for 2023/2024

Project Title	Location	ADA Improvement	Progress/Status	Department	Project Resources
E 11th St and Perry Ave Reconstruction Project	Pitt Ave to Perry Ave and E 11th St to E 17th St	40 Curb Ramps and 4000 LF of Sidewalk	On-going	Transportation	<a href="https://www.bremertonwa.gov/1095/East-11th-Perry-Ave-Streets-Improvement">https://www.bremertonwa.gov/1095/East-11th-Perry-Ave-Streets-Improvement</a>
Pine Road Basin Stormwater Project	Robin Ave—Sheridan Rd to Sylvan Rd	Curb Ramps and Sidewalk	Completed /Removing from list	Stormwater	<a href="https://www.bremertonwa.gov/1083/Pine-Road-Stormwater-Basin-Improvements">https://www.bremertonwa.gov/1083/Pine-Road-Stormwater-Basin-Improvements</a>
City Constructed Sidewalks (TIB)	E 11th St—Nipsie Ave to Trenton Ave	5 Curb Ramps and 600 LF of Sidewalk	Completed /Removing from list	Street Operations	
2022 CDBG ADA Improvements	Various	20 Curb Ramps and 250 LF of Sidewalk	Completed /Removing from list	Street Operations	
2023 CDBG ADA Improvements	High Ave - 5th St to 12th St	11 Curb Ramps	2023/2024	Street Operations	
2024 CDBG – Open Grant Call for Projects	N Lafayette Ave and 15 <sup>th</sup> St	440 LF of Sidewalks and 8 Curb Ramps	Grant Submitted	Street Operations	
Washington Ave and 11th St Street Improvements	Washington Ave - Manette Br to Pacific Ave	Curb Ramps and Sidewalk	On-going	Transportation	<a href="https://www.bremertonwa.gov/1227/Washington-Ave-11th-St-Improvements">https://www.bremertonwa.gov/1227/Washington-Ave-11th-St-Improvements</a>
Systemic Pedestrian Treatment - RRFB Project	Various	Curb Ramps and Sidewalk	2024	Transportation	<a href="https://www.bremertonwa.gov/1288/Systemic-Pedestrian-Treatments-Rectangular">https://www.bremertonwa.gov/1288/Systemic-Pedestrian-Treatments-Rectangular</a>
6th St Phase 3 Pavement Preservation Project	6th St - Naval Ave to Warren Ave	Curb Ramps and upgraded traffic signal with APS	2024	Transportation	<a href="https://www.bremertonwa.gov/1225/6th-St-Pavement-Preservation-Phase-III">https://www.bremertonwa.gov/1225/6th-St-Pavement-Preservation-Phase-III</a>
Pump Station 14 Relocation	Homer Jones Dr and Wheaton Way	Curb Ramps, Sidewalk, ADA parking, ADA bathroom	On-Going	Water System Maintenance	<a href="https://www.bremertonwa.gov/1298/Pump-Station-14-Relocation">https://www.bremertonwa.gov/1298/Pump-Station-14-Relocation</a>

Kitsap Lake Park		Accessible pathways and ADA upgrades to restrooms.	Awaiting Army Corp of Engineer Permit	Parks	
Pendergast Regional Park		conversion of two multi-purpose fields from sand to artificial turf with new ADA parking stalls, pathways, ramps, and restroom.	TBD	Parks	
Haddon Park		Park renovation with ADA playground, parking, and pathways	2024	Parks	

### Previous Meeting Action Items and Status

Action Item #	Item identified by	Issue	Action Taken	Status
1	JR Kinnison	Wanted an update on coordination with PSE on removal/relocation of obstruction poles, specifically on Sheridan Rd.	PSE has removed 2 of the 3 obstruction poles (See photos). Coordination of other locations is on-going.	In progress
2	David Roberts	Stated that the sidewalk on the north side of Callahan Dr east of Schley Blvd is badly broken up	Large tree roots are upheaving the sidewalk. Have put this location on Street Operations list of locations for sidewalk replacement	In progress
3	<del>David Roberts</del>	<del>Stated there was no tactile or indication of crossing near Burwell St and Washington Ave adjacent to the Marina Square Development</del>	<del>Streets Department installed detectable warning tiles on the east side of Burwell St and Washington Ave. See photos below. Consider item closed out and will remove from list</del>	Completed
4	JR Kinnison	Audio on Sylvan & Sheridan pedestrian signals still very low.	City stated that these have been checked a number of times of the past 3 years but will verify again. During previous site visits, City stated that the audio levels adjust with ambient noise but have limitations.	In Progress
5	<del>Linda Simpson</del>	<del>Asked what percentage of the City has sidewalks?</del>	<del>There is sidewalks on approximately 53% of all City Streets</del>	Complete
6	JR Kinnison	Saars driveway crossing on east side of SR 303 north of Sheridan Rd is a concern/hazard	City has visited the site and is evaluating potential solutions for this crossing.	In Progress
7	Jane Rebelowski	ADA concerns with E 11 <sup>th</sup> St and Perry Ave project tactile and sidewalk cross slope	Email, with photos, has been sent to Project Manager, Vicki Grover, for resolution.	In Progress
8	Jane Rebelowski	ADA curb ramp concerns at Almira Ave and Riddell		In Progress
9	JR Kinnison	Sidewalk tactile issue at Hampton Hotel		In Progress
10	JR Kinnison	Waste Management Bin Placement and Social Media Post		In Progress

## **Pine Road Basin Improvements – Robin Ave**

**At Dibb St**

**Before**



**After**



**At E 30<sup>th</sup> St**

**Before**



**After**



## **Completed 2022 CDBG Grant Work**

**Chester Ave and 5th St**

**Before**



**After**





### Burwell Ave and Burwell Pl

Before



After



### Burwell St and Washington Ave Tactile

Before



After



### Ongoing E 11<sup>th</sup> St and Perry Reconstruction Project

Before



In Progress



**Before**

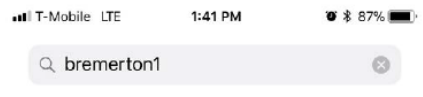


**In Progress**



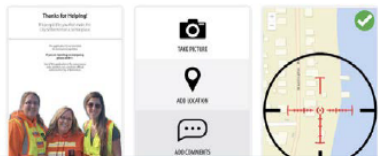


## Bremerton1 City Response System



Bremerton1  
Report City Issues

GET



### What types of issues can be reported using Bremerton1?

- > Encampment
- > Garbage
- > Graffiti
- > Hulk Vehicles
- > Potholes
- > Street Signs
- > Street Light Outage
- > Unsafe Conditions
- > Vandalism
- > Vegetation
- > Zoning

*Please note, Bremerton1 is for reporting of the above issues.  
If you have a life-threatening emergency, call 911.*

### Need Help?

Visit [BremertonWA.gov/Bremerton1](http://BremertonWA.gov/Bremerton1) for app support and history, privacy policy and a mobile enabled webpage.

If you have questions please contact City of Bremerton Public Works & Utilities:



360-473-5920



[Bremerton1@ci.bremerton.wa.us](mailto:Bremerton1@ci.bremerton.wa.us)



[www.BremertonWA.gov](http://www.BremertonWA.gov)



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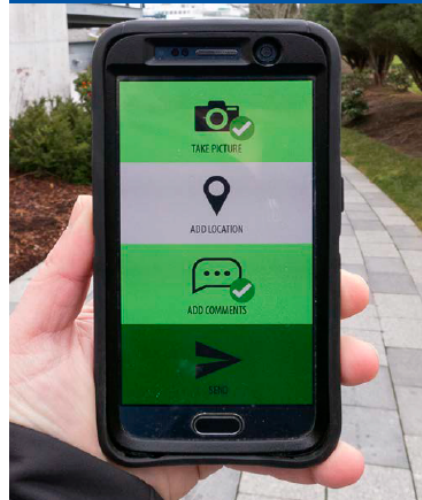
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Find a problem in the City?

# REPORT IT

with the **Bremerton1 App!**



It's **free** and easy:

- > take picture
- > add location
- > add comment
- > send

## **Resources / References related to ADA Committee Discussions**

ADA Transition Plan: (Appendices on pages 21-41)

<https://www.bremertonwa.gov/DocumentCenter/View/4263/ADATransition-Plan-PDF?bidId=>

Parking Report:

<http://www.bremertonwa.gov/1150/Accessible-Parking-Installation>

Comprehensive Plan

<https://www.bremertonwa.gov/185/Comprehensive-Plan>

Accessibility Requests

<https://www.bremertonwa.gov/1000/Accessibility-Requests>