



Date: 6/9/23

## ADA Committee Meeting Minutes

- Anticipated Committee Member Attendees

X JR Kinnison (Resident)

\_\_\_ Dave Roberts (Resident)

X Jane Rebelowski (Resident)

\_\_\_ Linda Samplawski (Resident)

X Linda Simpson (Resident)

X Dianne Iverson (Resident)

X Dorothy Harrison

- Other Meeting Attendees

\_\_\_ Bob Bergquist (PSE)

\_\_\_ Mychael Raya (Bremerton)

\_\_\_ Vicki Grover (Bremerton)

\_\_\_ Karen Boysen-Knapp (Health District)

X Chris Dimmitt (Bremerton)

\_\_\_ Crystal Koch (Health District)

X Shane Weber (Bremerton)

\_\_\_ Deborah Russell (Kitsap Transit)

\_\_\_ Janelle Hitch (Bremerton)

\_\_\_ Jeff Vinecourt (Kitsap Transit)

X Ned Lever (Bremerton)

X Kylie Finnell (Bremerton)

\_\_\_ Thomas Knuckey (Bremerton)

X Cathy Bonsell (Bremerton)

X Dave Carter (Bremerton)

X Amanda Rodgers (Bremerton)

X Ryan Nash (Bremerton)

X Gunnar Fridriksson (Bremerton)

X Justin Rowland (Bremerton)

1. Welcome and Introductions - Agenda Sign-in will be done electronically and recorded. – Discussed
  - Following introductions, Shane Weber announced that Gunnar Fridriksson will be the new ADA Coordinator for the City of Bremerton moving forward.
  - Voluntary Title VI Public Involvement Form - previously discussed at 3/23/23 meeting. ~~Cathy~~ Cathy Ryan will send to all attendees following the meeting.
    - Please fill out this form and send it back to us. You are helping the City to know who is involved in public forums and outreach. Again, this is completely voluntary.
    - You can send the forms to
      - Email: [cathy.bonsell@ci.bremerton.wa.us](mailto:cathy.bonsell@ci.bremerton.wa.us)
      - Mail: 345 6<sup>th</sup> Street, Suite 100 Bremerton, WA 98337
2. Discussion on City Charter, BMC, and OPMA requirements for the ADA committee. (Kylie Finnell and Mychael Raya, Bremerton Legal – Discussion/Presentation) – Discussed.
  - Kylie Finnell explained that several committees are going through changes based on City Charter rules. This committee is not as strictly regulated but some basic structure will be re-defined in the coming year but no disruption is anticipated.
  - Basic criteria for being a committee member
    - Currently live in the City Limits and have done so for a minimum of 1 year
    - 18 years of age or older
  - Criteria still being determined
    - Establishing list of committee members (the process is unclear at this time)
    - Term length for committee assignments
    - Participation commitment / requirements
3. Bremerton1 – Discussed and resources attached.
  - This is the City’s public reporting mechanism for issues that residents observe or encounter. If you have an issue that you would like to report that is not related to ADA please do so using the resources attached to this agenda. The phone number, email, and phone application are listed below.
4. ADA Curb Ramp Inventory and Prioritization Presentation. – Presented and discussed. Draft scoring document attached.
  - DRAFT Prioritization Criteria – (Presentation by Chris Dimmitt/ Shane Weber)
    - Discussion of proposed criteria and scoring with ADA committee.
    - One criterion is being proposed to the curb ramp prioritization array.
    - Criterion is Health Equity. Upon recommendations from the Kitsap Public Health District, the City is utilizing the Washington State Health Department’s existing Health Disparity data.
      - <https://fortress.wa.gov/doh/wtn/WTNIBL/>
    - Linda Simpson asked several questions regarding this prioritization:
      - Q: What percentage of Bremerton has sidewalks? A: Chris Dimmitt did not know off hand but would obtain that information (see action items)
      - Q: Could the City use pedestrian counts for the scoring? A: Pedestrian volumes are difficult to obtain city wide. City is using road classification, land use zoning, and transit proximity to approximate pedestrian volumes and usage.

- JR Kinnison suggested that Kitsap Transit may be a resource for pedestrian data as it relates to access buses and bus stops. City will look into this for potential inclusion to the priority array. Will add this action to the action item list below.
    - Q: JR also asked is pedestrian counts could be obtained from signalized push buttons? A: Not all push buttons are capable of recording such data and even if it was, would only capture a signal pedestrian regardless of number of pedestrians using the crossing which may not be representative of the usage.
5. ADA Updates. - Discussed
- Parks Department: Jeff Elevado / Colette Burna provided status of current ADA improvements: See attached table
  - 2023 Upcoming/Ongoing Capital Project Work that include ADA improvements:
    - a. See attached table of ongoing/upcoming work.
6. Old Business / Follow up on Action Items from previous ADA Committee Meeting - Discussed
- See attached table for updates/ progress
7. Around the Room – any issues or concerns?
- a. Gunnar Fredricksson is taking over the ADA coordinator position moving forward
  - b. Ryan Nash is the administrative project assistant that will schedule future quarterly meetings
8. Action Items - Discussed
- a. Next meeting is tentatively schedule for September, 2023. ~~Cathy Bonnell~~ Ryan Nash to confirm participants availability.
  - b. Additional action items to add to spreadsheet
    - i. Determine percentage of sidewalks in the City and provide answer to committee (Linda Simpson)
    - ii. Examine if it is possible to place temporary asphalt curb ramps in locations where Bremerton1 tickets request ADA access until a permanent ramp can be constructed
    - iii. Audible sound for APS buttons at Wheaton Way and 16<sup>th</sup> St is too low. (JR Kinnison)
    - iv. Riddell Rd and Almira Ave (south side) concern over developer ADA improvements and no companion curb ramp. City to evaluate as Bremerton1 ticket. (Jane Rebelowski)
  - c. See spreadsheet below updated of on-going work.
- Committee members will be forwarded Title VI Public Involvement form for voluntary completion. If committee members elect to complete the form then please return to Cathy via email or mail to the City with provided address above.
  - Warren Ave Bridge Pedestrian Safety Improvements Project received public feedback from 4/28/23 open house and public survey. Results can be found here: <https://www.warrenavebridgeproject.com/public-outreach>
    - Follow up open house being held today, 6/12/23, to go over results of survey.

- [https://scj.zoom.us/j/86973020185?pwd=TElPUFcyM2tYNDVodm1SRnd6a  
np0dz09](https://scj.zoom.us/j/86973020185?pwd=TElPUFcyM2tYNDVodm1SRnd6a<br/>np0dz09)
- Passcode: 526178

## Ongoing and Upcoming ADA improvements for 2023/2024

Project Title	Location	ADA Improvement	Progress/Status	Department	Project Resources
E 11th St and Perry Ave Reconstruction Project	Pitt Ave to Perry Ave and E 11th St to E 17th St	40 Curb Ramps and 4000 LF of Sidewalk	On-going	Transportation	<a href="https://www.bremertonwa.gov/1095/East-11th-Perry-Ave-Streets-Improvement">https://www.bremertonwa.gov/1095/East-11th-Perry-Ave-Streets-Improvement</a>
Pine Road Basin Stormwater Project	Robin Ave - Sheridan Rd to Sylvan Rd	Curb Ramps and Sidewalk	On-going	Stormwater	<a href="https://www.bremertonwa.gov/1083/Pine-Road-Stormwater-Basin-Improvements">https://www.bremertonwa.gov/1083/Pine-Road-Stormwater-Basin-Improvements</a>
City Constructed Sidewalks (TIB)	E 11th St - Nipsic Ave to Trenton Ave	5 Curb Ramps and 600 LF of Sidewalk	Completed	Street Operations	
2022 CDBG ADA Improvements	Various	20 Curb Ramps and 250 LF of Sidewalk	On-going	Street Operations	
2023 CDBG ADA Improvements	High Ave - 5th St to 12th St	11 Curb Ramps	2023	Street Operations	
2024 CDBG – Open Grant Call for Projects	N Lafayette Ave and 15 <sup>th</sup> St	Sidewalks and Curb Ramps	2024	Street Operations	
Washington Ave and 11th St Street Improvements	Washington Ave - Manette Br to Pacific Ave	Curb Ramps and Sidewalk	Out to Bid	Transportation	<a href="https://www.bremertonwa.gov/1227/Washington-Ave-11th-St-Improvements">https://www.bremertonwa.gov/1227/Washington-Ave-11th-St-Improvements</a>
Systemic Pedestrian Treatment - RRFB Project	Various	Curb Ramps and Sidewalk	2024	Transportation	<a href="https://www.bremertonwa.gov/1288/Systemic-Pedestrian-Treatments-Rectangular">https://www.bremertonwa.gov/1288/Systemic-Pedestrian-Treatments-Rectangular</a>
6th St Phase 3 Pavement Preservation Project	6th St - Naval Ave to Warren Ave	Curb Ramps and upgraded traffic signal with APS	2024	Transportation	<a href="https://www.bremertonwa.gov/1225/6th-St-Pavement-Preservation-Phase-III">https://www.bremertonwa.gov/1225/6th-St-Pavement-Preservation-Phase-III</a>
Kitsap Lake Park		Accessible pathways and ADA upgrades to restrooms.	Awaiting Army Corp of Engineer Permit	Parks	

Pendergast Regional Park		conversion of two multi-purpose fields from sand to artificial turf with new ADA parking stalls, pathways, ramps, and restroom.	TBD	Parks	
Haddon Park		Park renovation with ADA playground, parking, and pathways	2024	Parks	
Whitey Domstad Park		Accessible public water fountain	Completed	Streets	

### Previous Meeting Action Items and Status

Action Item #	Item identified by	Issue	Action Taken	Status
1	Jane Rebelowski	<del>Question to PSE rep about (X) markings on power poles and what it represents. Jane curious if this means removal.</del>	<del>per Bob Berquist, X generally suggests removal of poles (via chat)</del>	Closed
2	JR Kinnison	Wanted an update on coordination with PSE on removal/relocation of obstruction poles, specifically on Sheridan Rd.	PSE has removed 2 of the 3 obstruction poles (See photos). Coordination of other locations is on-going.	In progress
3	David Roberts	Stated that the sidewalk on the north side of Callahan Dr east of Schley Blvd is badly broken up	Large tree roots are upheaving the sidewalk. Have put this location on Street Operations list of locations for sidewalk replacement	In progress
4	<del>David Roberts</del>	<del>Stated that there are missing mid-block crossing curb ramps in East Park on Magnuson Way and Yulan Walk</del>	<del>Engineering working with Development group to eliminate the issue going forward. Will place these ramps on the ADA transition plan for replacement/improvement</del>	Closed
5	David Roberts	Stated there was no tactile or indication of crossing near Burwell St and Washington Ave adjacent to the Marina Square Development	Engineering working with Development group to eliminate the issue going forward. Will place these ramps on the ADA transition plan for replacement/improvement	In 2023 Construction work plan
6	<del>David Roberts</del>	<del>Stated the city street lighting was not working</del>	<del>City has repaired the issue and street lighting has been operational since the beginning of the year, 2023</del>	Closed
7	JR Kinnison	Audio on Sylvan & Sheridan pedestrian signals still very low.	City stated that these have been checked a number of times of the past 3 years but will verify again. During previous site visits, City stated that the audio levels adjust with ambient noise but have limitations.	In Progress
8	JR Kinnison	Saars driveway crossing on east side of SR 303 north of Sheridan Rd is a concern/hazard	City to visit site and evaluate	In Progress



## **PSE Coordination Work**

**Before**



**In Progress**



## **Pine Road Basin Improvements – Robin Ave**

**Before**



**At E 30<sup>th</sup> St**

**After**





**Before**



**After**



**Robin Ave at E 30<sup>th</sup> St looking North**

**Before**



**After**



**Robin Ave at Dibb St looking South**

**Before**



**After**





## Completed 2022 CDBG Grant Work

McKenzie Ave and 8th St  
Before



After



McKenzie Ave and 9th St  
Before



After





## **Ongoing E 11<sup>th</sup> St and Perry Reconstruction Project**

**Before**



**In Progress**





**Before**



**In Progress**

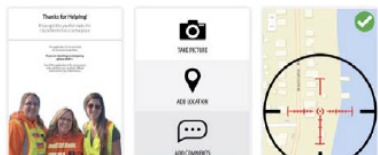


## Bremerton1 City Response System



Bremerton1  
Report City Issues

GET



### What types of issues can be reported using Bremerton1?

- > Encampment
- > Garbage
- > Graffiti
- > Hulk Vehicles
- > Potholes
- > Street Signs
- > Street Light Outage
- > Unsafe Conditions
- > Vandalism
- > Vegetation
- > Zoning

*Please note, Bremerton1 is for reporting of the above issues.  
If you have a life-threatening emergency, call 911.*

### Need Help?

Visit [BremertonWA.gov/Bremerton1](http://BremertonWA.gov/Bremerton1) for app support and history, privacy policy and a mobile enabled webpage.

If you have questions please contact City of Bremerton Public Works & Utilities:



360-473-5920



[Bremerton1@ci.bremerton.wa.us](mailto:Bremerton1@ci.bremerton.wa.us)



[www.BremertonWA.gov](http://www.BremertonWA.gov)



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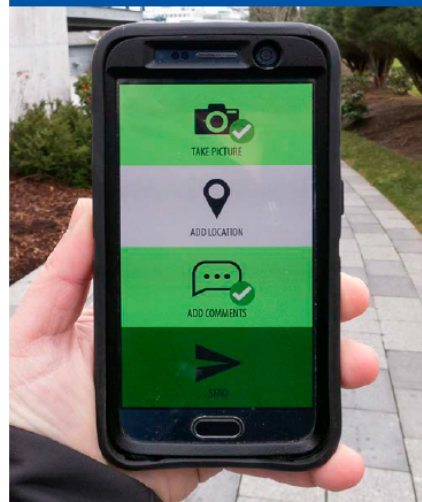
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Find a problem in the City?

# REPORT IT

with the **Bremerton1 App!**



It's **free** and easy:

- > take picture
- > add location
- > add comment
- > send

## **Resources / References related to ADA Committee Discussions**

ADA Transition Plan: (Appendices on pages 21-41)

<https://www.bremertonwa.gov/DocumentCenter/View/4263/ADATransition-Plan-PDF?bidId=>

Parking Report:

<http://www.bremertonwa.gov/1150/Accessible-Parking-Installation>

Comprehensive Plan

<https://www.bremertonwa.gov/185/Comprehensive-Plan>

Accessibility Requests

<https://www.bremertonwa.gov/1000/Accessibility-Requests>