



# APPLICATION FOR EMPLOYMENT

**CITY OF BREMERTON**  
345 Sixth St., Suite 100  
Bremerton, WA 98337-1873  
Phone: (360) 473-5846  
Fax: (360) 473-2333

**Applicants are considered for all positions without regard to race, color, religion, sex, national origin, sexual orientation, age, genetic information, marital or veteran status, or the presence of any disability.**

**Instructions:** Please print or type all information. This application **must** be filled out accurately and completely. Do not leave an item blank. If an item does not apply, write N/A (not applicable). **Incomplete applications will be reason for disqualification from further consideration.** If you need additional space to answer a question fully, you may use full sheets of paper that are the same size as this page. On each additional page, include your name and the position title for which you are applying. If you are submitting a resume, you must still complete all parts of this application. You may attach copies of documents or certificates which support your application. All materials submitted become the property of the City and will not be returned. All statements made on this application are subject to verification. A separate application must be completed for each position for which you apply.

How did you learn about us?  
 Advertisement Publication \_\_\_\_\_  Employment Agency  Friend/Relative  Walk-In  Other \_\_\_\_\_

**Position Applied For:** \_\_\_\_\_ **Date of Application:** \_\_\_\_\_

Name \_\_\_\_\_  
LAST FIRST MIDDLE (MAIDEN)

Mailing Address \_\_\_\_\_  
NUMBER STREET CITY STATE ZIP CODE

Telephone ( ) \_\_\_\_\_ Work Telephone ( ) \_\_\_\_\_

Message Telephone ( ) \_\_\_\_\_ Name of Contact \_\_\_\_\_

Email Address \_\_\_\_\_

Have you filed an application here before?  Yes  No If yes, give date

Have you ever been employed here before?  Yes  No If yes, give date

May we contact your present employer?  Yes  No

Can you demonstrate that you are legally authorized to work in the United States at time of job offer?  Yes  No

Police & Fire Only: U.S. Citizen  Yes  No

On what date would you be available for work? \_\_\_\_\_

Are you available to work:  Full Time  Part Time  Shift Work  Temporary

Can you travel if a job requires it?  Yes  No

Police Officer applicants only: Have your ever been convicted of a felony?  Yes  No

If yes, please explain \_\_\_\_\_

**The City of Bremerton is Proud to be an Equal Employment Opportunity Employer Committed to a Diverse Workforce.**

# Employment Experience

Start with your present or last job. Include military service assignments and volunteer activities. This section **must** be completed. Do not put "refer to resume." If you need additional space, please attach an additional page.

1	EMPLOYER		DATES EMPLOYED		Work Performed
			FROM	TO	
	ADDRESS				
	JOB TITLE		HOURLY STARTING	RATE/SALARY FINAL	
	SUPERVISOR	TELEPHONE NO.			
REASON FOR LEAVING					
2	EMPLOYER		DATES EMPLOYED		Work Performed
			FROM	TO	
	ADDRESS				
	JOB TITLE		HOURLY STARTING	RATE/SALARY FINAL	
	SUPERVISOR	TELEPHONE NO.			
REASON FOR LEAVING					
3	EMPLOYER		DATES EMPLOYED		Work Performed
			FROM	TO	
	ADDRESS				
	JOB TITLE		HOURLY STARTING	RATE/SALARY FINAL	
	SUPERVISOR	TELEPHONE NO.			
REASON FOR LEAVING					
4	EMPLOYER		DATES EMPLOYED		Work Performed
			FROM	TO	
	ADDRESS				
	JOB TITLE		HOURLY STARTING	RATE/SALARY FINAL	
	SUPERVISOR	TELEPHONE NO.			
REASON FOR LEAVING					
5	EMPLOYER		DATES EMPLOYED		Work Performed
			FROM	TO	
	ADDRESS				
	JOB TITLE		HOURLY STARTING	RATE/SALARY FINAL	
	SUPERVISOR	TELEPHONE NO.			
REASON FOR LEAVING					

**Complete if required for the position for which you are applying:**

Typing Speed

List Word Processing Software Knowledge:

List Names of Data Processing Equipment you have used:

**Certifications, Special Skills and/or Qualifications:**

List and/or summarize: \_\_\_\_\_

# Education

		High School				College/University				Graduate/Professional			
School Name													
Years Completed		9	10	11	12	1	2	3	4	1	2	3	4
Check Appropriate Box		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diploma/Degree													
Describe Course of Study													
Describe Specialized Training, Apprenticeship, Skills													

**Honors Received:**

**State any additional information you feel may be helpful to us in considering your application.**

**Extra-Curricular Activities**

**References:**

Give name, address and telephone number of three references who are not related to you and are not previous employers:

# Additional Information

## Agreement and Release

*Failure to sign and date this application will disqualify you from further consideration.*

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize complete investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This authorization applies to references and background information.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the City of Bremerton.

I authorize all my employers and their agents listed in this application to furnish to the City of Bremerton or its agents any and all information that they have concerning me, my work records, medical records, and such other information and records as they may have relating to me. Information of a confidential or privileged nature may be included in the materials provided to the City of Bremerton or its agent. Information will be used to assist the City of Bremerton or its agents in determining my qualifications and fitness for this position.

I will make no attempt to gain access to the information provided to the City of Bremerton or its agents in conjunction with this employment process and hereby expressly waive any rights I may have to request the disclosure of information provided to the City of Bremerton or its agents in conjunction with employment procedures.

Further, I do hereby release you, all my employers listed on this application, their agents, and others from any liability or damage which may result from furnishing to the City of Bremerton or its agents pursuant to this waiver and authorization to release information.

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Signature of Applicant

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Date