

2019 Annual Title VI Nondiscrimination Report City of Bremerton

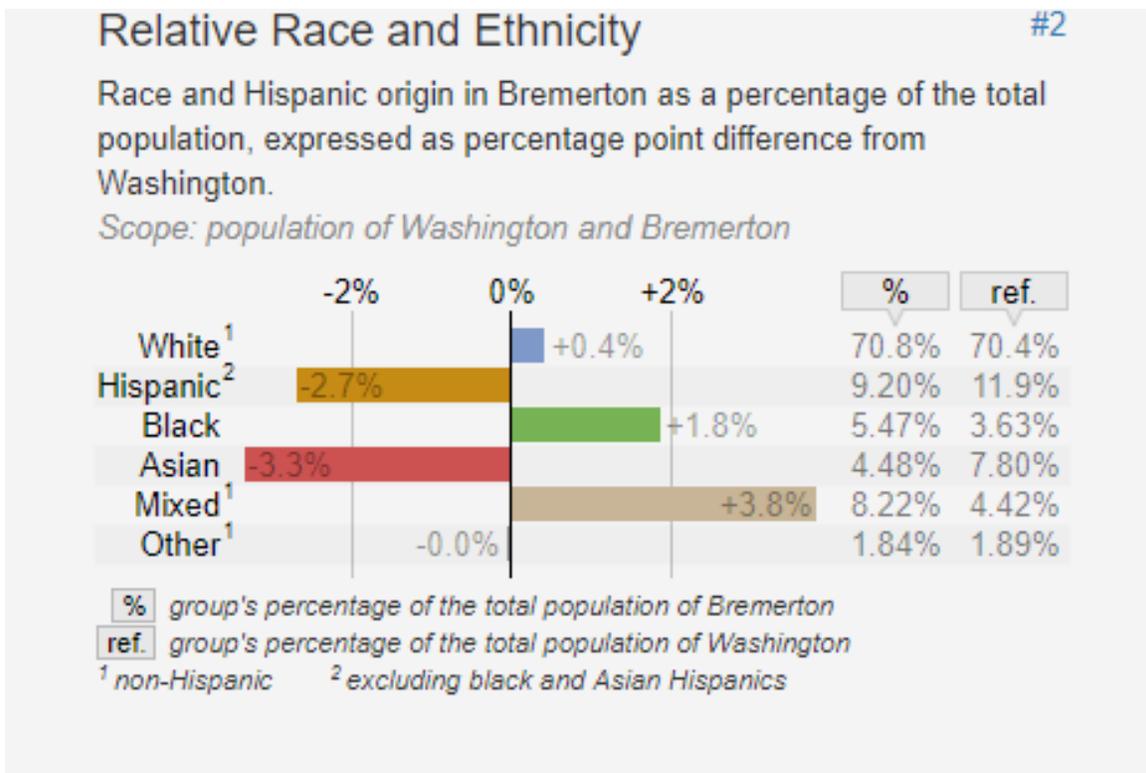
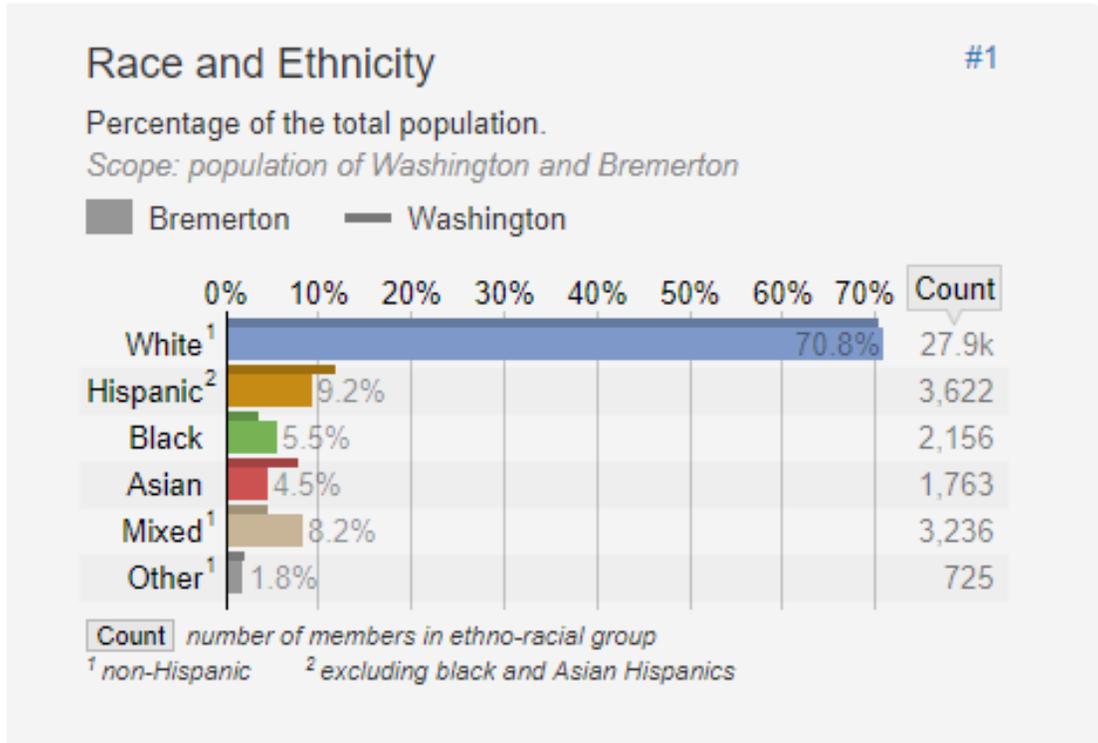
1. Report any changes in the organizational structure since the last reporting period. Report should identify the changes in the racial/gender composition of those persons involved in the transportation decision making, including planning and advisory staff.

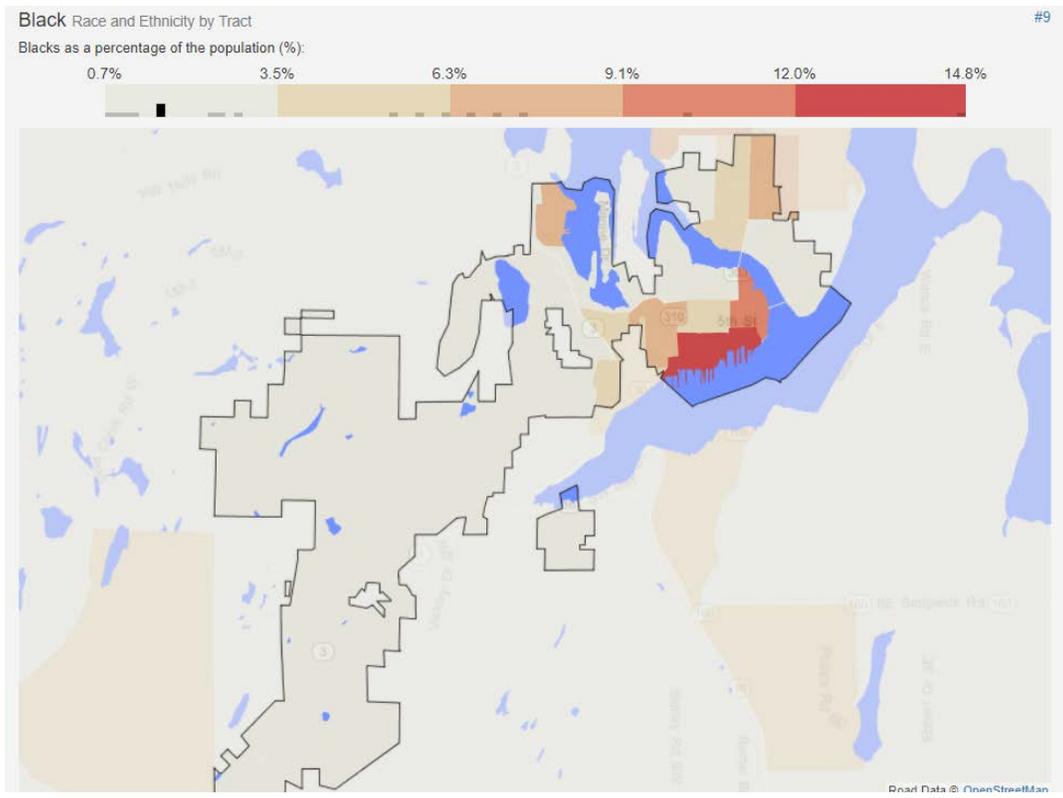
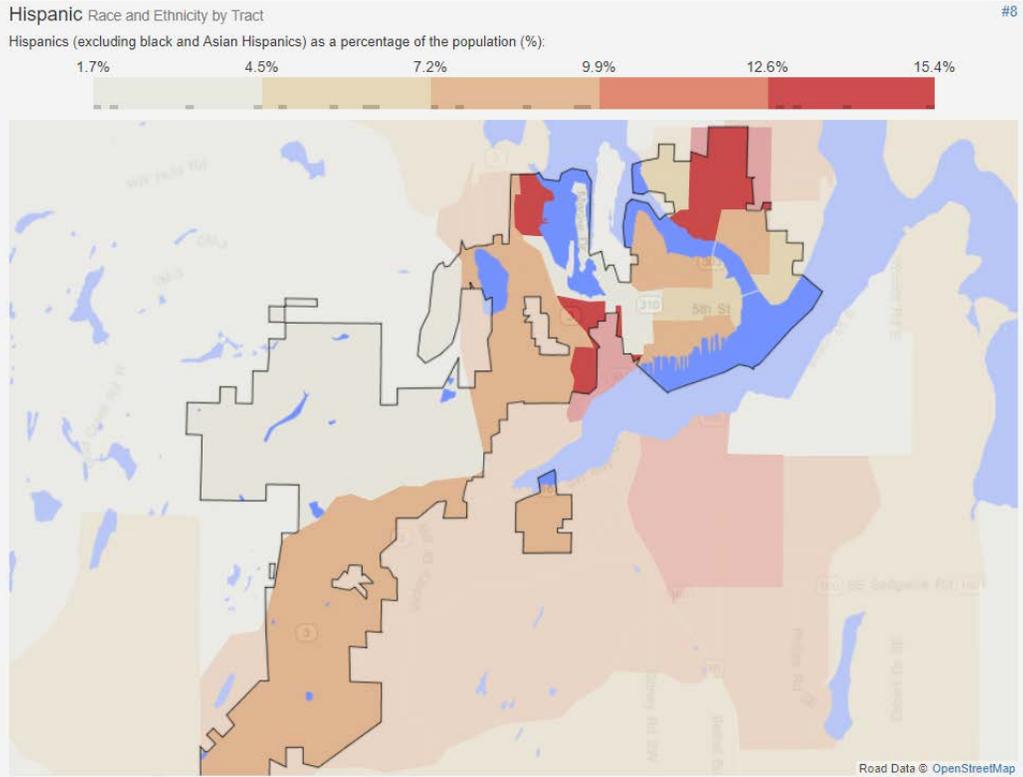
This information relates to the demographics of all transportation related leadership and staff during 2019:

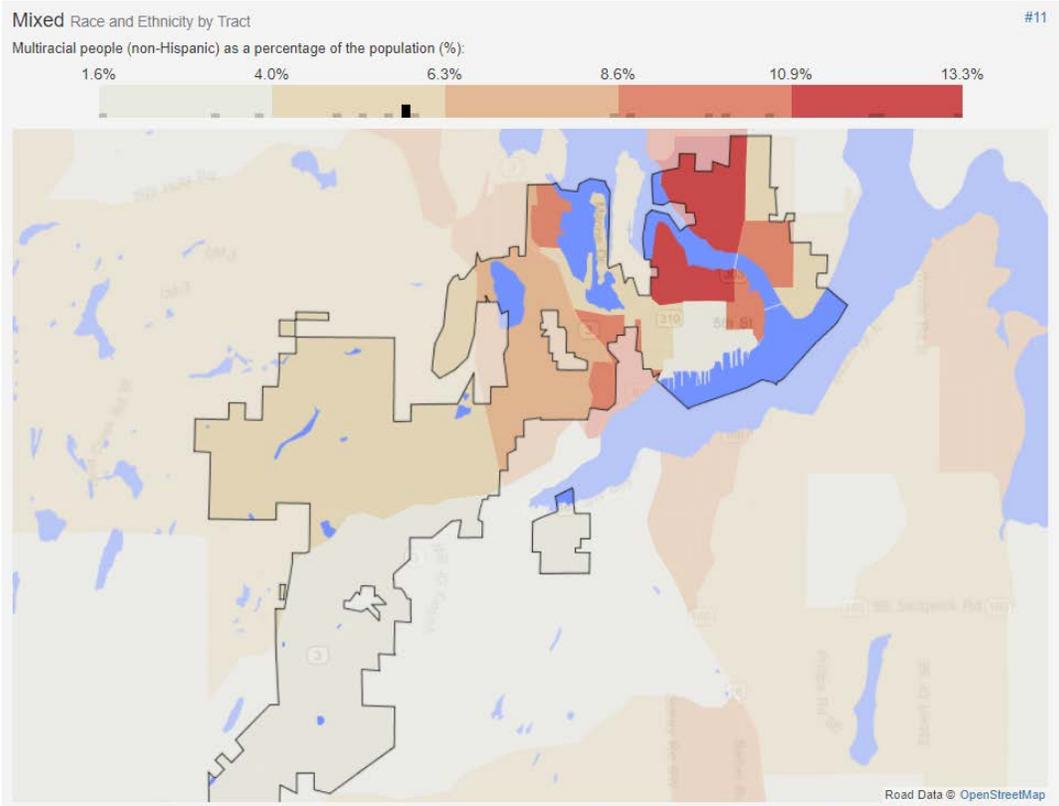
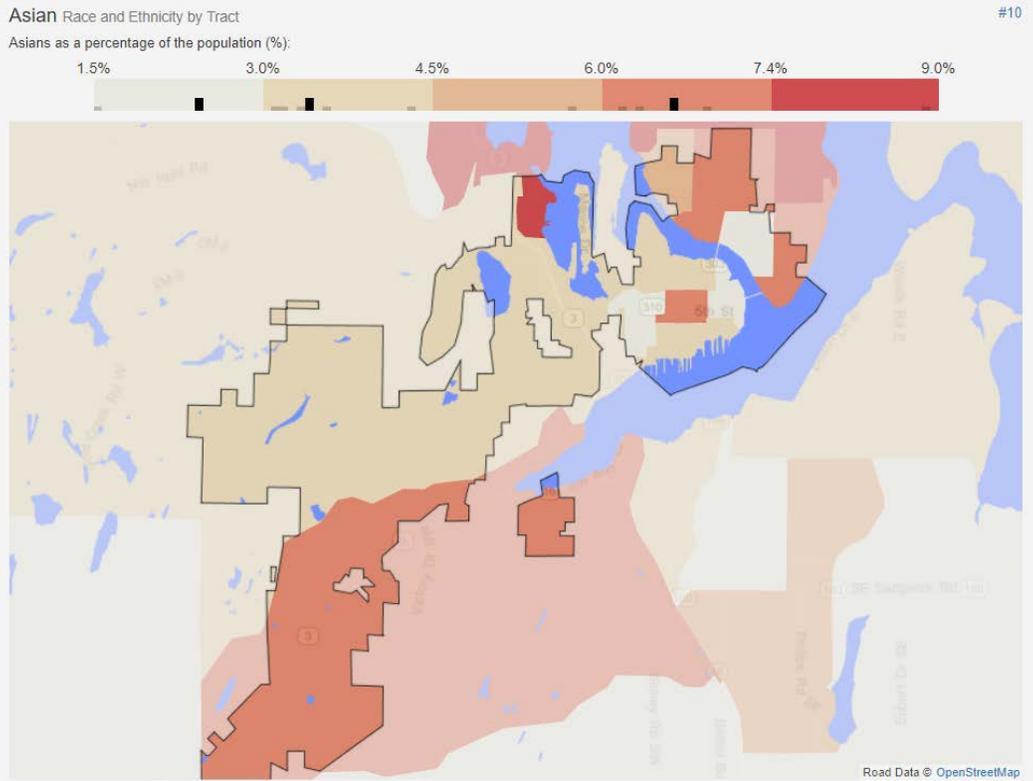
| 2019 Hires | | | |
|---------------------------|------|-----|-------------------------------|
| Current Job Class Title | Race | Sex | Transportation Decision Maker |
| CIVIL ENGINEER II | W | M | YES |
| CIVIL ENGINEER III | W | F | YES |
| ENGINEERING TECH II | W | M | YES |
| ENGINEERING TECH III | W | M | YES |
| MANAGING ENGR-UTILITIES | A | F | YES |
| 2019 Promotions | | | |
| Current Job Class Title | Race | Sex | Transportation Decision Maker |
| DIR PUBLIC WRKS/UTILITIES | W | M | YES |
| CITY ENGINEER | W | M | YES |
| 2019 Separations | | | |
| Current Job Class Title | Race | Sex | Transportation Decision Maker |
| CIVIL ENGINEER III | W | M | YES |
| DIR PUBLIC WRKS/UTILITIES | W | M | YES |
| ENGINEERING TECH III | W | M | YES |
| ENGINEERING TECHNICIAN SR | W | M | YES |
| MANAGING ENGR-UTILITIES | A | F | YES |
| PERMIT SPECIALIST | W | F | YES |
| PERMIT SPECIALIST | W | F | YES |

2. Using the most current data available describe the demographics within your jurisdiction.

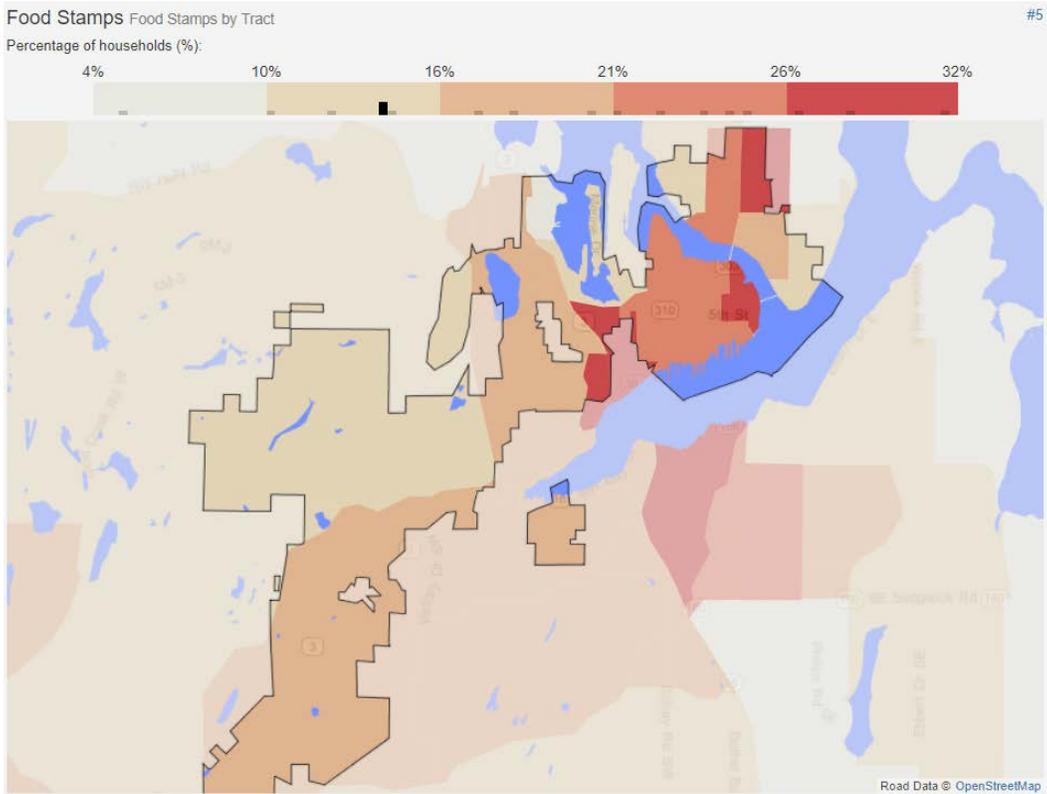
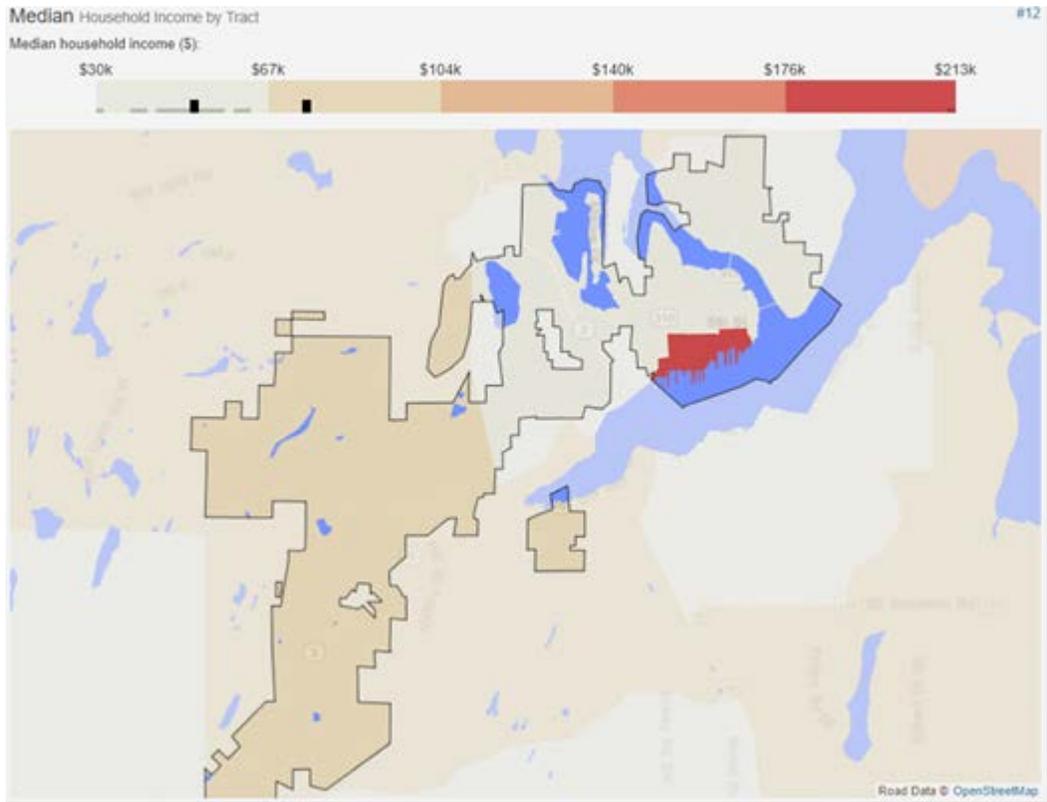
<https://statisticalatlas.com/place/Washington/Bremerton>







Income



From Bremerton School District, Languages spoken at home data:

2019/2020 Bremerton School District

| Language Spoken at Home | # of Students | % |
|--------------------------------|----------------------|----------------|
| English | 4196 | 87.56% |
| Arabic | 2 | 0.04% |
| Cebuano | 1 | 0.02% |
| Chamorro | 7 | 0.15% |
| Chinese Languages | 14 | 0.29% |
| Chuukese | 11 | 0.23% |
| French | 1 | 0.02% |
| German | 1 | 0.02% |
| Indonesian | 1 | 0.02% |
| Jamaican | 1 | 0.02% |
| Japanese | 6 | 0.13% |
| Kanjobal | 0 | 0.00% |
| Korean | 4 | 0.08% |
| Kurdish | 10 | 0.21% |
| Mam | 149 | 3.11% |
| Philippine Languages | 9 | 0.19% |
| Polish | 1 | 0.02% |
| Punjabi | 5 | 0.10% |
| Russian | 1 | 0.02% |
| Samoan | 2 | 0.04% |
| Spanish | 297 | 6.20% |
| Swahili | 1 | 0.02% |
| Tagalog | 51 | 1.06% |
| Thai | 1 | 0.02% |
| Vietnamese | 9 | 0.19% |
| Visayan | 2 | 0.04% |
| Other | 9 | 0.19% |
| STUDENTS TOTAL | 4792 | 100.00% |

- a. Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.

Title VI activities that provide data are generally Environmental Justice Determinations; there were none in 2019.

- b. How was the information utilized or Title VI provisions and needs applied in each study or activity?

This information, when required, is part of the NEPA (National Environmental Policy Act) Submission.

3. List any Public outreach activities during the reporting period.

The City continues to contract with Language Line Translation Services, offering interpreting services 24 hours a day, 7 days a week from English to over 240 languages.

All project notices delivered directly to specific addresses (commonly referred to as door knocker notices) in high Spanish Speaking areas were printed in both English and Spanish.

The City has a page for its Title VI Program:

<http://www.bremertonwa.gov/1059/Title-VI-Program>

Transportation projects are discussed at a variety of public meetings, including Public Works Committee meetings, City Council study sessions and City Council Meetings. Announcements for these meetings are made via advertisements in the Kitsap Sun, notices on the City's website at www.ci.bremerton.wa.us, and notices are additionally sent to members of the public who have subscribed wishing to be notified.

Public meeting notices for specific projects were sent via mail to both property owners and to physical addresses within the project area in order to reach tenants who would be affected by the projects.

- a. *How were special language needs assessed? List the special language needs assessments conducted.*

The City continues to contract with Language Line Translation Services as an on-call, as needed resource to provide interpreter services in over 240 different languages. This service offers a quick identification of the translation language required.

- b. *What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities. (Examples: Provided materials in other languages, met with local social services agencies, advertised in a minority publication.)*

Project meetings are held in the evenings and at public spaces close to the project area so that people with job and transportation issues could attend. Online participation opportunities were made available for those unable to attend in person. Additionally, meeting materials were posted on the City's website. Language services are made available; this information is included on all announcements.

- c. *List the special language services provided. Note the professional language service provided including the name of the service, date provided, number of persons served, and any other relevant information.*

Language Line Translation Services provided interpretive services for Citywide Activities in Spanish, Punjabi, Russian, Vietnamese, and Tagalog.

While Language Line is available to all City departments, there were none requested or required for transportation related activities in 2019.

- d. *List any costs incurred for translations and interpreters for each activity.*

In 2019, the City incurred \$ 1,591.42 in costs for Language Services used Citywide.

4. *List all the transportation related contracts (federal and others) that were executed during the reporting period. (Please include construction, consultant agreements for planning, design, engineering, environmental, research, maintenance, etc.)*

- 16th & Warren Avenue Sidewalk Design Contract
- SR 303 Design Study Contract

- East 11th & Perry Avenue Design Contract
- 6th Street Preservation Phase I Design Contract
- 6th Street Preservation Phase II Design Contract
- Traffic Model & Signal Safety Contract
- Kitsap Way (SR 310) & Warren Avenue (SR303) Signal and Multimodal Safety Design Contract
- Downtown Bicycle/Pedestrian Circulation Improvements Design Contract
- City Safety Plan Update Contract
- SR 304 Gateway Median Landscaping
- Washington & 11th Improvements Design Contract
- CDBG 2019 Curb Ramps & Sidewalk Repairs Construction Contract
- 11th Street Bridge Inspection Contract

- *Other than advertising in your local legal publication, what outreach was made to DWMBE firms that a contracting opportunity existed within your agency?*

The City advertises all of its transportation contracts over \$300,000 on the Kitsap Sun, the City's website, the Washington State Office of Minority and Women's Business Enterprises (OMWBE). Our Small Works Contract (less than \$300k) rosters are managed by MRSC; all of their legal notices are also posted online with Washington State Office of Minority and Women's Business Enterprises.

- *Identify the DMWBE contracts that were awarded and their dollar amount.*

In 2019, DBE firms were subconsultants to Design Consultant Contracts for the Kitsap Way (SR 310) & Warren Avenue (SR303) Signal and Multimodal Safety Project (DBE Value \$ 122,257); and the Washington & 11th Improvements Project (DBE Value \$150,465).

- *Is there a Title VI Nondiscrimination statement included in all contracts and public notices?*

Yes

- *How did your organization ensure that minority, women and disadvantaged firms were provided equal opportunity to participate in the contracting arena?*

The City does not discriminate based on gender or race.

5. *Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations, i.e., impacts such as displacements, increased noise, bisecting neighborhoods. Note how impacts were minimized/mitigated, and also include a statement, if applicable, on projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations.*

- All projects designed or constructed in 2019 were for improved pedestrian mobility, or pavement preservation. No projects were designed or constructed that have a negative impact to any Bremerton citizens.
- The Kitsap Lake Elementary Project, which began design in Spring 2018 that continued into 2019, will benefit all community members by adding wide sidewalks, speed zone signage, crosswalk markings, rectangular rapid flashing beacons (RRFB), ADA compliant curb ramps, bike lanes, and pedestrian lighting, and improved access to the Elementary School. The project area is located in an area identified with a high minority (28%) and high non-English speaking (at home) population (15%).

6. *If ROW has been acquired for a transportation project, please describe:*

The Kitsap Lake Elementary Safe Routes to Schools Project required easement acquisition from 16 parcels in 2019.

7. *List and describe any Title VI related complaints, as a result of transportation activities and projects. Include:*

There were no Title VI complaints in 2019.