

Case # _____

Bremerton Police Department

FRAUDULENT CHECK WORKSHEET

FORGERY _____ STOP PAYMENT _____ ACCOUNT CLOSED _____ INSUFFICIENT FUNDS _____

All checks submitted for prosecution **must include VALID identification.** If an identification number indicating issuing state is not documented on the check at the time it was accepted for payment, then no legal action will be taken. Valid identification is defined as a state drivers license or Washington State identification card with photo.

A. COMPLAINANT/BUSINESS/VICTIM

Name of person to sign criminal complaint _____
Address _____ Phone _____
Name of Business or Victim (if different from above) _____
Address _____ Phone _____
Name of Person Completing this Form (if different from above) _____
Address _____ Phone _____

B. BANK INFORMATION

Date Bank Called _____ Bank Employee Contacted _____
Were there sufficient funds in the account to cover the check on the date the check was accepted?
Yes _____ No _____
If the account was closed on the date that the check was written, on what date did the bank indicate that they closed the account? _____

C. SUSPECT INFORMATION

Sex _____ Race _____ Age/D.O.B. _____ Height _____ Weight _____ Build _____
Complexion _____ Hair _____ Eyes _____ Glasses _____
Distinguishing Features _____
Comments (Any additional information that may be of assistance.)

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Signature of person completing this form _____ Date _____

The person who accepted the check must complete the following:

I, _____, hereby state and would be able to testify in court that on _____, within the city limits of Bremerton, Washington, I received and initialed check number _____ in the amount of \$ _____ drawn on _____ (name of bank) from an individual who identified himself as _____ with a current address of _____.

Please indicate which of the following applies:

_____ I would be able to positively identify the maker and signer of this check in court.
_____ I looked at the person's State driver's license or Washington photo identification card and wrote down the entire identification number on the check, AND I compared the photo and other information on the driver's license with the person presenting the check, determining them to be one and the same. The identification number I obtained is _____, from the issuing state of _____.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Signature of person who accepted the check _____
Name: (Please Print) _____
Home Address _____
Home Phone Number _____
Employer _____

ATTACHMENTS: (Failure to include all the following items results in no legal action being initiated.)

- 1. Original check showing that it has been processed by the bank two times and returned to your business marked "Insufficient Funds" on both occasions, or returned once in the case of a closed account.
 - 2. A copy of the letter to the maker of the check requesting remedy.
 - 3. A certified mail receipt showing that the letter was mailed to the maker of the check.
 - 4. The return mail receipt.
 - 5. If your document is a forgery, submit the forged document with affidavit of forgery to the Bremerton Police Department, 1025 Burwell Street, Bremerton, Washington, 98337.
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