



Request for Proposal

City of Bremerton
East 9th Street Stormwater Improvements
Proposal Due Date: August 31, 2023 at 4:00 p.m.

The City of Bremerton (City) is providing this Request for Proposal (RFP) to secure professional engineering design and construction support services for the East 9th Street Stormwater Improvements project. Interested firms are invited to submit a proposal in response to this solicitation. Proposers may be individual firms or teams as appropriate to meet the specific needs of the project.

Project Background and Summary

The East 9th Street Stormwater Improvements project will address stormwater capacity issues in the existing stormwater network in the lower Manette neighborhood in Bremerton. Stormwater will be diverted from an undersized (12") stormwater outfall located at the west end of E 11th Street to the existing 6" outfall at East 9th Street. The 6" outfall will be upsized and replaced to accommodate the additional flow. The project will also assess the downstream capacity of the existing conveyance system receiving stormwater from Perry Avenue south of 10th Street. If needed, excess flows will be rerouted to the new East 9th Street outfall.

Consultant Scope of Work

Work to be performed by the Consultant includes the following:

- Topographic survey and mapping
- Wetlands/OHWM studies
- Cultural Resource studies
- Hydrologic and hydraulic studies including downstream analysis
- Coastal engineering studies
- Feasibility study to determine the viability of installing stormwater treatment facilities at the East 9th Street outfall site
- Permitting support and coordination including preparation of applicable checklists and applications
- Preparing engineering design plans, specifications, and estimates (PS&E) including design of a new outfall and energy dissipator
- Assisting the City in public outreach including preparation of display graphics

Additional phases of work may include engineering support during construction or other project-related services as needed. These services may be added by contract modification.

A project schematic is provided in Attachment 1.

Budget and Schedule

The project is funded by the American Rescue Plan Act (ARPA) and is included in the Stormwater Capital Improvement Plan (CIP) with a construction budget of \$3,500,000.



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Activity	Duration	Anticipated Dates
RFP Release Date	-	August 10, 2023
SOQ Due Date	-	August 31, 2023
Consultant Selection, Scoping, and Award	Est. 2 months	Completed by end of November 2023
Design/Permitting	18 months	July 2025
Construction Bid/Award	2-3 months	November 2025 – January 2026
Construction	6 months	June 2026 – November 2026

Communications

All communications related to this RFP shall be directed to the following:

David Dinkuhn, P.E.
Stormwater Project Manager
Telephone: (360) 471-3917
Email: david.dinkuhn@ci.bremerton.wa.us

Submitting Proposals

Proposals shall be emailed in PDF format and less than 15 MB. The proposals must be submitted to the following email address and time/date stamped by the proposal due date. Email the proposals to: david.dinkuhn@ci.bremerton.wa.us

Project Contract

The City will execute a Professional Services Agreement (PSA) with the selected firm; an example is included as Attachment 2.

Proposal Content

Proposals shall include:

1. Cover letter (1 page maximum).
2. Resumes for the Principal-in-Charge, Project Manager, and team of technical personnel that would be assigned to this project. The expertise, experience, and training of the staff that will perform the work on this study/project will be a major consideration in this selection.
3. Timetable for accomplishing the work.
4. Brief description of at least one but up to three (3) similar studies/projects completed by your firm, including a reference for these projects.
5. A maximum four-page evaluation/discussion of the study/project and how the consultant will support the City.



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- Proposals shall not exceed 15 single-sided pages, including the cover letter and excluding the front and back covers.

Proposers may withdraw, modify, and/or resubmit a proposal prior to the submission deadline but not after. Proposals received after the specified time and date will not be considered.

Selection Criteria and Process

The City's selection of a consultant will not be based on any single factor, rather we are considering an optimal balance of relevant experience, technical expertise, quality of service, work history, references, project approach and understanding, ability to meet project schedule, presentation, and other factors which the City may consider relevant and important in determining which proposal is best for the City.

Consultants that submit proposals will not be reimbursed for costs incurred for development of such proposals. All materials submitted in response to this RFP become property of the City of Bremerton.

The City of Bremerton encourages disadvantaged, minority, and women-owned consultant firms to respond. The City of Bremerton, in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities, and hereby notifies all potential responders that it will affirmatively ensure that in any proposal evaluation or contract award entered into pursuant to this advertisement, that disadvantaged business enterprises will not be discriminated against on the grounds of race, color, sex, sexual orientation, or national origin.

The City reserves the right to reject any and all proposals received as a result of this RFP. The City reserves the right to cancel or modify this RFP. There is no guarantee that the City will award the contract. Any changes or modifications to this RFP will be emailed to the selected firms through the primary contact email address listed on the MRSC Consultant Roster.

Equal Employment Opportunity Statement

In the hiring of employees for the performance of work under this Contract, the Contractor, its subcontractors, or any person acting on behalf of the Contractor shall not discriminate in any employment practice on the basis of age (40+), sex, race, creed, color, national origin, sexual orientation/gender identity, marital status, military status, or the presence of any physical, mental, or sensory disability.

ADA Statement

The City of Bremerton does not discriminate on the basis of disability in programs and activities, which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, and ADA Amendments Act. This policy extends to both employment and admission to participation in the programs, services, and activities of the City of Bremerton. Reasonable accommodation for employees or applicants for employment will be provided.



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Attachments:

1. E 9th Street Stormwater Improvements Project Schematic
2. City of Bremerton Professional Services Agreement