

**BREMERTON PARKS & RECREATION COMMISSION**  
**REGULAR BUSINESS MEETING**

Minutes of July 23, 2019

**Commissioner's Present:** Tim Baker, Maggie Williams, Pat Watson and David Hedger

**Staff Present:** Jeff Elevado, Department of Parks & Recreation Director  
Colette Berna, Parks Preservation & Development Manager  
Steve Mutek, Park Operations Manager

**I. Meeting Called to Order** at 5:34 p.m. by Chair Baker

**II. Approval of Minutes:**

**A motion was made** to approve the minutes of the June 25, 2019 meeting.  
Williams/Watson (M/S/U)

**III. Public Comment:** N/A

**IV. Business Items:**

**1) PROS Plan – Review of Chapters 3 & 4 and 6-Year Capital Facilities Plan Draft**

**Ms. Berna** shared revisions to Chapter 3 (Goals & Objectives) based on Commissioner's comments from the June 25<sup>th</sup> meeting. Chapter 4 (Needs Analysis) was reviewed by Commissioners in March and has been updated to include two potential future parks on city-owned land in East Bremerton which will be discussed in the next business item. Staff shared a draft of the 6-Year Capital Facilities Plan (CFP) which is an ambitious list of projects to be pursued over the next 6 years, with the top projects (Warren Ave. Playfield, Implementation of Urban Forest Management Plan, Kitsap Lake Park, Pendergast Park, Haddon Park, etc.) being the highest priority and either already funded or most likely to be completed first. Commissioners were invited to review the draft CFP and provide feedback at the next meeting.

**2) Discussion of Potential Park Development on City Property**

**Director Elevado** shared that the Mayor and Public Works were recently approached by a group of residents who would like to develop the wooded area of the Olympus property into a formalized park. The property is owned by the city's Public Works Department and contains multiple city facilities including Fire Station 2, the former Public Works water facility (currently used by Parks Maintenance), reservoirs and a large parking lot. A topographic survey was developed to determine the grades in the open space area (excluding city facilities) which is approximately 4.5 acres. This neighborhood is currently not served by a neighborhood park and this site has great potential to include a park shelter, restroom, and playground to satisfy this need.

Director Elevado shared that several years ago the Tracyton reservoir and surrounding forested area was annexed into the city and that Public Works assumed responsibility for the operation and maintenance of the reservoir. A developer recently proposed purchasing the property and constructing a dense residential development on the forested land surrounding the reservoir but was constrained by the topography. Several additional design challenges (poor access, drainage concerns, etc.) led to discussions between city staff and the Mayor proposing it could be a park. The site is 41 acres and located west of Pine Road and south of Riddell Road in a residential area that is currently not served by a neighborhood park. The site has the potential to be developed similar to Forest Ridge Park with park amenities (e.g. restroom, shelter, playground) condensed at the entry and the remaining area preserved as urban forest with trails. **Commissioner Hedger**

recommended that a resident living near these potential parks be sought to fill a vacancy on the Commission to help disseminate information and expand representation.

## V. Staff Reports:

- 1) **Warren Avenue Playfield Renovation Project Update:** The topographic survey was completed and a kick-off meeting with Parametrix was held last week. City staff are working with individual manufacturers to specify the playfield lighting, shelter, and restroom and playground equipment companies have been invited to provide design options to choose from. Once the 30% drawings are completed in August a cultural resource survey will be initiated; a state requirement through the Dept. of Archeology and Historic Preservation. The \$850k RCO grant agreement is going to Council for approval in early August. An additional \$200k state appropriation will be provided by the Dept. of Commerce, led by Representative Caldier.
- 2) **Kitsap Lake Update:** The Kitsap County Health Department is regularly testing the lake's water quality at the swimming beach at the park (which is infested with weeds) and closing the lake due to e-coli. Parks staff are receiving bids for mechanical harvesting of the weeds to help circulate the water in this area and Public Works staff are continuing to work on designing treatment systems for the stormwater outfalls. Lake residents are forming a Lake Management District to help educate residents and fund ongoing treatment of the lake to control the algae bloom long-term.
- 3) **Summer Playground Program Update:** The free lunch summer playground program is being held at Blueberry, Kiwanis and the newly renovated Manette Park which is breaking attendance records this year.
- 4) **Special Events Update:** The Bridge Blast drew close to 3,000 people to Evergreen Rotary Park which included a concert and a carnival on the grass that caused some rutting but overall the lawn held up better than expected and the organizer did a good job cleaning up. Last weekend the Summer Brewfest was held at the Boardwalk on Friday and Saturday which had a large turnout. Also Saturday was the Kitsap Pride Festival at Evergreen Rotary which had roughly 2,500 people and only 3 porta-potties. City staff are updating Special Event permits to designate a required number of portable bathrooms appropriate for the number of people expected for future events.
- 5) **Community Development Block Grant:** Public Works is applying for a grant for sidewalks and curb ramps in the downtown target area and will be including the Park Dr. sidewalk (north end of Evergreen Rotary Park) in their scope. If funded, this will complete the park's missing trail link, creating a continuous perimeter walking path almost 1 mile long.

## VI. Commissioner's Comments:

**Commissioner Hedger** shared he has been playing pickleball at Manette Park and noticed a crack in the sports court.

**Commissioner Watson** shared it was difficult installing the pickleball net in the right spot and asked if a center tick mark could be added to the Manette sports court. He also noted that at Blueberry Park the drinking fountain pressure is very low and at Lions Park there is a cone and hand written sign warning of a hornet's nest as well as markings on the pathway near the zipline.

## VII. Adjournment: Chair Baker adjourned the meeting at 6:43 pm.