

# ADA Committee Meeting Minutes from 7/9/2019

## Old Business and Progress Updates

1. Welcome and Introductions
  - Revisit City vision magazine article highlighting importance of walkability in Bremerton.
2. Recap / Old Business from last meeting
  - Clarification of the City's role on Private Property Complaints/Issues – the DOJ regulates ADA non-compliance on existing development. The City's role is to review/approve plans for compliance; however, thereafter any complaints are referred to the DOJ. A link for more information and how to file a complaint with them is at [https://www.ada.gov/filing\\_complaint.htm](https://www.ada.gov/filing_complaint.htm). Tom will work with Legal in the future to address this with our grievance procedure that is on-line for clarity.
  - Understand the Sidewalk Data received from IMS and use this to begin work to expand the scope of the ADA Transition Plan to include elimination of all impediments and obstructions – In progress.
  - Chris Dimmitt covered these items from the last meeting.
    - JR Kinnlson pointed out that an item was missing from last meeting. JR stated that trash/ recycling cans are still a big impediment/ obstruction in the pedestrian pathways. Chris Dimmitt to follow up on this issue with Waste Management. (See action items)
3. 2019 ADA Updates
  - New Civil Engineer II (Chris Dimmitt) started on 3/4/19. – Will be managing several projects aimed at improving ADA facilities in the city.
  - ADA issue at 1513 Elizabeth Ave resolved by City Crews! (See photo handout)
  - Update on 2019 work plan. (Handout)
    - 40-Curb Ramps (min) – To date, 17 curb ramps have been installed by City Crews.
      - Fay W. Sandberg was present at the meeting to thank the City of Bremerton for the construction of curb ramps at the intersection of 13<sup>th</sup> St and Hayward Ave. which significantly improved access.
    - Preliminary list developed that includes existing ADA complaints, 2019 paving projects, and other locations identified by City for Committee review/comment.
    - 2,000-lf of infill Sidewalk
      - Locations are within the CDBG Target Area; Target areas selected. (Handout)
    - Mudjack/trip hazard reduction
      - Scope is developing but will consider all trip complaints back to 2004. Staff continues to work on scoping this project for completion to take place this fall/winter.
  - WSDOT project to construct approximately 32 curb ramps by end of 2019 along Burwell.
  - Meeting with PSE regarding Power Pole relocations was held on 5/10/19.
    - City data study with IMS identified nuisance utility pole obstructions. PSE to work with the City on their relocation.
  - ADA Accessible Parking – Draft report has been compiled
    - Overview of Draft Report – Presented by Kyle Sanford
      - Survey was conducted to determine CoB compliance with PROWAG standards for accessible parking in the city's right of way.

- Survey Determined
        - 930 Total marked/metered parking stalls in city's right of way
        - 7 of these were fully compliant with PROWAG standards.
      - A work plan has been developed with the streets crew to install compliant parking stalls
      - Work is scheduled to begin early in 2020
        - The adopted workplan will bring the city into full compliance.
      - A full report has been developed and is in the final stage of review before it is posted to the CoB website.
    - Capital Improvement Projects to address issue during course of project (i.e. E 11<sup>th</sup> St and Perry Ave)
    - City wide implementation of accessible parking plan – Plan to be implemented over the next few years.
  - Engaged with Kitsap Public Health District Staff (Yolanda Fong, Phillip Romunno),
    - Meeting held on 5/29/19 to continue discussion on utilizing Social Equity criterion for complete streets project selection.
    - Discussed the formation of a complete streets committee and KPHD presented factors that could assist in determining scopes of future projects.
  - City is working towards assembling a complete streets committee. Formation of committee is TBD but are looking for volunteers to represent the pedestrian mobility aspect of this committee.
    - David Roberts, JR Kinnlson, and Doug Wood all expressed interest in being volunteers for the complete streets committee once it is formed. I have noted this, and will reach out to these individuals as the formation of the committee moves forward.
4. Curb ramp prioritization discussion:
  - Background – Prioritization has been based on previous discussions with this committee, and the city is working towards constructing curbs ramps that are in alignment with that prioritization.
5. Future Work that focuses on ADA improvements
  - Public Works is in the process of developing a sidewalk management program and a 5-year work plan.
  - Public Works submitting grant application on 8/16/19 for State TIB sidewalk program
    - If awarded, this would construct sidewalk and curb ramp improvements at select locations in 2020.
  - Public Works submitting grant application on 8/8/19 for next round of CDBG funding. This will be apart of the 2020 work plan and help sustain the improvements in the CDBG target area.
    - If awarded, will look to get the ADA committee's feedback on priority areas inside the target area as it relates to pedestrian mobility.
  - 2020
    - 6<sup>th</sup> Street Preservation Project Phases I & II – will replace/upgrade approximately 26 curb ramps as part of the project
    - Kitsap Lake SRTS – will construct approximately 11 new curb ramps as part of the project.
  - 2021

- E 11<sup>th</sup> St and Perry Ave Road Re-construction will construct approximately 40 curb ramps as part of the project along with 4000 lineal feet of ADA accessible sidewalk. The 40 curb ramps will consist of a combination of new and replacement curb ramps.

#### 6. Around the Room – any issues or concerns?

- Doug Wood mentioned several areas of concern as it pertains to wheelchair access. These are listed below and will be evaluated by the city to see what can be done to correct any deficiencies.
  - Hemlock St between Callahan and Juniper St – Doug mentioned potholes and overall poor sidewalk condition. (City to review)
  - Sylvan Way between Almira and Spruce
    - Doug mentioned that the driveways for the Post Office and Regional Library create a roller coaster effect as the sidewalk goes from pavement level to sidewalk level several times over relatively short distance.
- JR Kinnlson mentioned several areas of concern as it pertains to visual impairments.
  - Juniper St between Lebo Way and the 303 on/off-ramp – JR mentioned that this walkway is not continuous and is disjointed. (City to review)
  - Sylvan Way between Almira and Spruce
    - JR mentioned that the driveway to 1300 Sylvan Way is dangerous and pedestrian users are guided into the roadway due to the cross slopes.
  - SR 303 / Wheaton Way between Furneys and City Limit
    - JR mentioned missing sidewalk between Furney's and Riddell Rd. Is dangerous for those visually impaired to navigate this stretch of roadway. City of Bremerton to follow up with Kitsap County on this issue as it is on County ROW.
  - Kitsap Transit Center Facility
    - JR mentioned that the temporary construction pathway for pedestrians is not delineated very well
- David Roberts mentioned one area of concern
  - Homer Jones Rd curb ramps and tripping hazards that exist in and around the YMCA campus.
  - Chris Dimmitt stated that the Public Works crews are addressing the curb ramps in this area as part of the 2019 work plan and that the tripping hazards will be addressed with the Mudjacking contract which scheduled to occur later this year.
- Colette mentioned several items regarding what Parks and Recreation have completed and are planning for the future
  - Colette mentioned that the Manette playfield has been completed and is ADA accessible and open to the public.
  - Colette mentioned that Parks is putting a contract out to bid (quarter 1 of 2020) for future improvements for the Warren Ave playfield in order to make it more accessible to all users.

#### 7. Action Items

- Next meeting is in the Fall of this year (2019). Cathy Bonsell to reach out for participants availability.
- City of Bremerton (Chris Dimmitt)

- Contact Kitsap Transit to relay information about the level of safety for the public through the construction process.
- Contact project manager for the SR 303 corridor study and highlight the walkway issue mentioned between Furney's and Riddell Rd.
- Review data and perform field visit of Hemlock St and report back.
- Reach out to Waste Management to see what can be done to correct the placement of trash cans during collection so they are not blocking the pedestrian pathway.